



**BOROUGH OF HATBORO COUNCIL**

**COMMITTEE MEETING  
MONDAY, JANUARY 13, 2025  
7:00 PM**

**COMMITTEE MEETING AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE (Chief Ruegg)**

**INVOCATION (Mayor Schultz)**

**MEETING NOTES**

- Public Comment
  - Addressing Council
  - Time Allotment

**PUBLIC COMMENT**

**NEW BUSINESS**

1. Public Safety Committee (Jacobus/Shay)
  - Enterprise Fire Company Expenditure List
2. Finance/Grants Committee (Myers/Reichner)
  - Pennypack Walmart Grant
  - 2025 Computer Lease
3. Community Outreach & Events Committee (Hoover/Hendrickson)
  - Upcoming Events
  - New Businesses
  - Friends of Cressbrook Update
  - Special Event Request: EAC Birding Workshop
  - Special Event Request: Scout Designer Bag Bingo
4. Public Works Committee (Shay/Hoover)
  - Road Restoration Ordinance
  - Equipment Purchase Discussion

5. Environmental Affairs & Parks (Hendrickson/Jacobus)

- EAC Update
- Pennypack Plan Adoption
- Miller Meadow Maintenance Plan

6. Administration Committee (Reichner/Myers)

- Meeting Announcements
- Land Development Update
- Zoning Re-Write Update
- Staff Appointments
- Alexander Kalnajs UMHJSA Resignation
- Boards and Commissions Appointments/Vacancies
- Amusement Device Ordinance
- Electric Vehicle Charger Ordinance
- Historical Commission Ordinance Amendment

**OLD BUSINESS & UPDATES**

**PUBLIC COMMENT**

**ADJOURNMENT**

**VOTING MEETING AGENDA**

**CALL TO ORDER**

**PUBLIC COMMENT – (Voting Items Only)**

**1. Borough Manager**

***Motion:*** Motion to appoint Diane Hegele to the position of Borough Manager.

**2. Secretary**

***Motion:*** Motion to appoint Diane Hegele to the position of Borough Secretary.

**3. Assistant Secretary**

***Motion:*** Motion to appoint Deena DeRenzis to the position of Assistant Borough Secretary.

**4. Open Records Officer**

***Motion:*** Motion to appoint Diane Hegele to the position of Open Records Officer.

**5. Zoning Officer**

***Motion:*** Motion to appoint Diane Hegele to the position of Zoning Officer.

**6. Chief of Police**

***Motion:*** Motion to appoint Mark Ruegg to the position of Chief of Police.

**7. Public Works Foreman**

***Motion:*** Motion to appoint Charlie Young to the position of Public Works Foreman.

**8. Assistant Public Works Foreman**

*Motion:* Motion to appoint Greg Puceta to the position of Assistant Public Works Foreman.

**9. Fire Marshal**

*Motion:* Motion to appoint Kate Valesky to the position of Fire Marshal.

**10. Deputy Fire Marshal**

*Motion:* Motion to appoint Matt Hauser to the position of Deputy Fire Marshal.

**11. Assistant Fire Marshal**

*Motion:* Motion to appoint Pete Croak to the position of Assistant Fire Marshal.

**12. Property Maintenance Inspector**

*Motion:* Motion to appoint Kate Valesky to the position of Property Maintenance Inspector.

**13. Deputy Property Maintenance Inspector**

*Motion:* Motion to appoint Diane Hegele to the position of Deputy Property Maintenance Inspector.

**14. Treasurer**

*Motion:* Motion to appoint Tom Smith to the position of Borough Treasurer.

**15. Vacancy Board**

*Motion:* Motion to appoint Steve Guenst to the Vacancy Board.

**16. Solicitor**

*Motion:* Motion to appoint The Law Offices of Sean Kilkenny to the position of Borough Solicitor.

**17. Engineer**

*Motion:* Motion to appoint Gilmore and Associates to the position of Borough Engineer.

**18. Code Enforcement/BCO**

*Motion:* Motion to appoint Barry Isett and Associates to the position of Code Enforcement and Building Code Official.

**19. EIT/LST Tax Collection Agent**

*Motion:* Motion to appoint Berkheimer and Associates as the Borough's EIT/LST Tax Collection Agency.

**20. Auditor**

*Motion:* Motion to appoint Lopez Teodosio and Larkin, LLC to the position of Borough Auditor.

**21. Deputy Tax Collector**

*Motion:* Motion to appoint James Anders to the position of Deputy Tax Collector.

**22. Joint Board of Appeals**

*Motion:* Motion to appoint James Anders to the Joint Board of Appeals.

**23. Historian**

*Motion:* Motion to appoint Bill Tompkins to the position of Borough Historian.

**24. Tax Collection Committee**

*Motion:* Motion to appoint April Mount to the Tax Collection Committee for a term of 1 year.

*Motion:* Motion to appoint Diane Hegele to the Tax Collection Committee for a term of 1 year.

*Motion:* Motion to appoint Bill Stone to the Tax Collection Committee for a term of 1 year.

**25. UMHJSA Resignation**

*Motion:* Motion to accept the resignation of Alexander Kalnajs from the Upper Moreland Hatboro Joint Sewer Authority Board.

## **26. Boards and Commissions Appointments:**

**Motion:** Motion to appoint Robert Wipplinger to the position of Zoning Hearing Board Alternate for a term of 4 years.

**Motion:** Motion to appoint Joseph Gallagher to the Planning Commission for a term of 4 Years.

**Motion:** Motion to appoint Michele Johnson to the Library Board for a term of 3 years.

**Motion:** Motion to appoint Cole Woodson to the Historical Commission for a term of 3 years.

**Motion:** Motion to make an appointment to the Historical Commission for a term of 3 years.

**Motion:** Motion to appoint Jennifer Cox to the Human Relations Commission for a term of 3 years.

**Motion:** Motion to appoint Laura Lasher to the Human Relations Commission for a term of 3 years.

**Motion:** Motion to make an appointment to the Environmental Advisory Council for a term of 3 years.

**Motion:** Motion to make an appointment to the Environmental Advisory Council for a term of 3 years.

**Motion:** Motion to make an appointment to the Environmental Advisory Council for a term of 3 years.

**Motion:** Motion to appoint Bill Rollin to the Upper Moreland Hatboro Joint Sewer Authority Board for a term of 3 years.

**Motion:** Motion to appoint Kelly Kennedy to the Parking Commission for a term of 3 years.

**Motion:** Motion to make an appointment to the Parking Commission for a term of 3 years.

**Motion:** Motion to make an appointment to the Shade Tree Commission for a term of 4 years.

**Motion:** Motion to appoint Marianne Shaeffer to the Shade Tree Commission for a term of 4 years.

**Motion:** Motion to appoint Richard Guyer to the Civil Service Commission for a term of 6 years.

## **27. Scouts Bingo Request**

**Motion:** Motion to approve the Special Event Request for the Troop 81B/81G Bingo Event on February 22, 2025.

## **OLD BUSINESS AND UPDATES**

### **NEW BUSINESS**

### **PUBLIC COMMENT**

*(President Bollendorf)*

### **ADJOURNMENT**

# **The Borough of Hatboro Public Comment Policy**

## **I. BACKGROUND STATEMENT**

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meetings for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make a comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

## **II. POLICY STATEMENT**

1. Every regular and special meetings of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make a comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comments, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comments that make personal attacks on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.