



**BOROUGH OF HATBORO COUNCIL  
PUBLIC MEETING  
MONDAY, JANUARY 22, 2024  
7:00 PM**

**CONDITIONAL USE HEARING – 21-23 and 37 N. York Road**

**1. CALL TO ORDER**

**2. PUBLIC COMMENT**

**3. PUBLIC HEARING: 21-23 and 37 N. York Road Conditional Use**

**4. VOTING ITEMS**

***Motion:*** Motion to approve the Conditional Use Application submitted by the Developer at 21-23 and 37 N. York Road, Hatboro, PA 19040 to permit a development consisting of 102 residential apartment units and 4,732 square feet of first floor retail/commercial/office use space.

***Motion:*** Motion to approve the Conditional Use Application submitted by the Developer at 21-23 and 37 N. York Road, Hatboro, PA 19040 to permit a reduction of required parking for the mixed use development of up to 10% per Section 27-1208.1.K(10) of the code of ordinances.

**5. PUBLIC COMMENT**

**6. ADJOURNMENT**

**COUNCIL MEETING AGENDA**

**1. CALL TO ORDER**

**2. INVOCATION (Mayor Schultz)**

**3. PLEDGE OF ALLEGIANCE (Chief Gardner)**

**4. MEETING NOTES**

- Public Comment
  - Addressing Council
  - Time Allotment

**5. PUBLIC COMMENT – (Voting Items Only)**

**6. MAYOR'S REPORT**

*(Mayor Schultz)*

**7. OFFICERS' REPORTS**

- President's Report
- Treasurer's Report

*(President Bollendorf)*

*(Treasurer Smith)*

**8. SOLICITOR'S REPORT**

**9. ENGINEER'S REPORT**

**10. MANAGER'S REPORT**

**11. STAFF REPORTS**

- Police
- Tax Collections
- Public Works
- Downtown Development Update
- Fire Marshal Report
- Fire Company Report
- Union Library Report

*(Chief Gardner)*

*(Tax Collector Mount)*

*(Manager Hegele)*

*(Manager Hegele & Cindy Bollendorf)*

*(Fire Marshal Valesky)*

*(Fire Company President Ide)*

**ORDER OF BUSINESS & VOTING ITEMS**

**1. Acknowledge Receipt of Reports**

**Motion:** Motion to acknowledge the receipt of UMHJSA Minutes, Public Works, Fire Marshal, Tax Collector, and Treasurer's Reports.

**2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**

**Motion:** Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of January 2024

**3. December 18, 2023 Council Meeting Minutes**

**Motion:** Motion to approve the December 18, 2023 Council Meeting Minutes.

**4. January 2, 2024 Reorganization Meeting Minutes**

**Motion:** Motion to approve the January 2, 2024 Reorganization Meeting Minutes.

**5. January 8, 2024 Committee Meeting Minutes**

**Motion:** Motion to approve the January 8, 2024 Committee Meeting Minutes.

**6. Enterprise Fire Company Expenditure List**

**Motion:** Motion to approve the Enterprise Fire Company Expenditure List for the month of December 2023 in the amount of \$25,181.02.

**7. Fire Lane Ordinance Adoption**

**Motion:** Motion to adopt Ordinance No. 1077, amending the Borough's Fire Lane Ordinance.

**8. Emergency Management Coordinator Appointment**

**Motion:** Motion to appoint Kate Valesky to the position of Emergency Management Coordinator.

## **9. Wawa Line of Credit**

**Motion:** Motion to authorize Solicitor Geiser to pursue the Wawa project Line of Credit to obtain payment for past due escrow bills.

## **10. Refuse Ordinance Amendment**

**Motion:** Motion to authorize staff and Solicitor Geiser to begin drafting an amendment to the Refuse Ordinance.

## **11. Acceptance of Resignations from EAC**

**Motion:** Motion to accept the resignation of Carol Brunner from the Environmental Advisory Council.

**Motion:** Motion to accept the resignation of Judy Swanson from the Environmental Advisory Council.

## **12. Acceptance of Resignations from Library Board**

**Motion:** Motion to accept the resignation of Muriel Oneill from the Library Board.

## **13. Annual Appointments for Boards and Commissions**

- Upper Moreland Hatboro Joint Sewer Authority (one 5 year term)
- Civil Service Commission (one 6 year term)
- Library Board (one 1 year term)
- Historical Commission (one 3 year term)
- Human Relations Commission (two 3 year terms)
- Environmental Advisory Council (one 3 year term, one 2 years term, one 1 year term)
- Parking Commission (one 4 year term, one 3 year term, one 2 year term)

## **OLD BUSINESS AND UPDATES**

## **NEW BUSINESS**

### **1. Public Safety Update**

### **2. International Property Maintenance Code Adoption**

**Motion:** Motion to adopt Ordinance No. 1078, adopting the 2018 International Property Maintenance Code.

### **3. 200 Tanner Avenue Assessment Appeal**

**Motion:** Motion to approve the 200 Tanner Avenue Assessment Appeal resulting in an assessment increase for the property.

### **4. Fee Schedule Amendment**

**Motion:** Motion to approve Resolution 2024-01, amending the fee schedule for the Borough of Hatboro to include specific fees associated with liquor license hearings.

### **5. 14 E. Moreland Avenue Zoning Appeal**

**Motion:** Motion to appeal the decision issued by the Zoning Hearing Board for the property located at 14 E. Moreland Avenue.

## **PUBLIC COMMENT**

*(President Bollendorf)*

## **ADJOURNMENT**

# The Borough of Hatboro Public Comment Policy

## I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

## II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.