



BOROUGH OF HATBORO COUNCIL

PUBLIC MEETING

TUESDAY, JANUARY 2, 2024

7:00 PM

414 S. YORK ROAD, HATBORO, PENNSYLVANIA

1. Oath Of Office – Mayor Schultz

Councilwoman Reichner
Councilwoman McMenamin
Councilwoman Shay
Councilwoman Jacobus

REORGANIZATION MEETING AGENDA

CALL TO ORDER – Honorable Mayor Schultz

INVOCATION

PLEDGE OF ALLEGIANCE

NOMINATIONS & ELECTIONS OF OFFICERS

1. Nomination & Election of Council President – Mayor Schultz
2. Nomination & Election of Vice President – Mayor Schultz
3. Nomination & Election of President Pro-Tem – Council President

SWEARING IN OF NEW POLICE OFFICER (Mayor Schultz, Chief Gardner, and Deputy Chief Ruegg)

Motion: Motion to appoint Adam Suder to the position of Police Officer with the Borough of Hatboro.

PUBLIC COMMENT

ORDER OF BUSINESS

1. Borough Manager

Motion: Motion to appoint Diane Hegele to the position of Borough Manager.

2. Secretary

Motion: Motion to appoint Diane Hegele to the position of Borough Secretary.

3. Assistant Secretary

Motion: Motion to appoint Deena DeRenzis to the position of Assistant Borough Secretary.

4. Open Records Officer

Motion: Motion to appoint Diane Hegele to the position of Open Records Officer.

5. **Zoning Officer**
Motion: Motion to appoint Diane Hegele to the position of Zoning Officer.
6. **Chief of Police**
Motion: Motion to appoint James Gardner to the position of Chief of Police.
7. **Deputy Chief of Police**
Motion: Motion to appoint Mark Ruegg to the position of Deputy Chief of Police.
8. **Public Works Foreman**
Motion: Motion to appoint Charles Young to the position of Public Works Foreman.
9. **Assistant Public Works Foreman**
Motion: Motion to appoint Greg Puceta to the position of Assistant Public Works Foreman.
10. **Fire Marshal**
Motion: Motion to appoint Kate Valesky to the position of Fire Marshal.
11. **Deputy Fire Marshal**
Motion: Motion to appoint Matt Hauser to the position of Deputy Fire Marshal.
12. **Assistant Fire Marshal**
Motion: Motion to appoint Pete Croak to the position of Assistant Fire Marshal
13. **Property Maintenance Inspector**
Motion: Motion to appoint Kate Valesky to the position of Property Maintenance Inspector.
14. **Deputy Property Maintenance Inspector**
Motion: Motion to appoint Diane Hegele to the position of deputy property maintenance inspector.
15. **Treasurer**
Motion: Motion to appoint Tom Smith to the position of Treasurer.
16. **Vacancy Board**
Motion: Motion to appoint Steve Guenst to the Vacancy Board.
17. **Solicitor**
Motion: Motion to appoint The Law Offices of Sean Kilkenny to the position of Borough Solicitor.
18. **Engineer**
Motion: Motion to appoint Remington & Vernick to the position of Borough Engineer.
19. **Code Enforcement/BCO**
Motion: Motion to appoint Barry Isett and Associates to the position of Code Enforcement and BCO.
20. **EIT/LST Tax Collection Agent**
Motion: Motion to appoint Berkheimer and Associates as the Borough's EIT/LST Tax Collection Agency.
21. **Auditor**
Motion: Motion to appoint Lopez, Teodosio, & Larkin, LLC to the position of Borough Auditor.
22. **Deputy Tax Collector**
Motion: Motion to appoint Jim Anders to the position of Deputy Tax Collector.
23. **Joint Board of Appeals**
Motion: Motion to appoint James Anders to the Joint Board of Appeals.
24. **Historian**
Motion: Motion to appoint Bill Tompkins to the position of Historian for the Borough of Hatboro.
25. **Tax Collection Committee**
Motion: Motion to appoint April Mount to the Tax Collection Committee for a term of 1 year.
Motion: Motion to appoint Diane Hegele to the Tax Collection Committee for a term of 1 year.
Motion: Motion to appoint Bill Stone to the Tax Collection Committee for a term of 1 year.
26. **Zoning Hearing Board Appointment (term of 3 years)**
27. **Fire Lane Ordinance Advertisement**
Motion: Motion to authorize the advertisement of the Fire Lane Ordinance.

VOLUNTEER POSITION ANNOUNCEMENT:

1. Parking Commission
2. Planning Commission
3. Historical Commission
4. Environmental Advisory Council
5. Human Relations Commission
6. Library Board
7. Zoning Sub Committee

PUBLIC COMMENT

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and

voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.

4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.