



BOROUGH OF HATBORO COUNCIL  
PUBLIC MEETING  
MONDAY, MARCH 25, 2024  
7:00 PM

**PUBLIC HEARING – LIQUOR LICENSE TRANSFER**

1. Call to Order
2. Public Comment
3. Public Hearing – Liquor License Transfer (58 S. York Road, Hatboro, PA 19040)
4. Voting Items

***Motion:*** Motion to approve the intermunicipal transfer of Liquor License R-15795 to the property located at 58 S. York Road, Hatboro, PA 19040.

5. Public Comment
6. Adjournment

**COUNCIL MEETING AGENDA**

1. **CALL TO ORDER**
2. **INVOCATION (Mayor Schultz)**
3. **PLEDGE OF ALLEGIANCE (Chief Ruegg)**
4. **MEETING NOTES**
  - Public Comment
    - Addressing Council
    - Time Allotment
5. **PUBLIC COMMENT – (Voting Items Only)**
6. **MAYOR'S REPORT** *(Mayor Schultz)*
7. **OFFICERS' REPORTS**
  - President's Report *(President Bollendorf)*
  - Treasurer's Report *(Treasurer Smith)*

**8. SOLICITOR'S REPORT**

**9. ENGINEER'S REPORT**

**10. MANAGER'S REPORT**

**11. STAFF REPORTS**

- Police *(Chief Ruegg)*
- Tax Collections *(Tax Collector Mount)*
- Public Works *(Manager Hegele)*
- Downtown Development Update *(Manager Hegele & Cindy Bollendorf)*
- Fire Marshal Report *(Fire Marshal Valesky)*
- Fire Company Report *(Fire Company President Brown)*
- Union Library Report

**ORDER OF BUSINESS & VOTING ITEMS**

**1. Acknowledge Receipt of Reports**

***Motion:*** Motion to acknowledge the receipt of Public Works, Fire Marshal, Tax Collector, Treasurer's Reports, EAC Minutes, UMHJSA minutes and Shade Tree minutes.

**2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**

***Motion:*** Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of March 2024

**3. February 12, 2024 Committee Meeting Minutes**

***Motion:*** Motion to approve the February 12, 2024 Committee Meeting Minutes.

**4. February 26, 2024 Council Meeting Minutes**

***Motion:*** Motion to approve the February 26, 2024 Council Meeting Minutes.

**5. March 11, 2024 Committee Meeting Minutes**

***Motion:*** Motion to approve the March 11, 2024 Committee meeting minutes.

**6. Enterprise Fire Company Expenditure List**

***Motion:*** Motion to approve the Enterprise Fire Company Expenditure List for the month of February 2024 in the amount of \$11,969.31.

**7. Union Library Expenditure List**

***Motion:*** Motion to approve the Union Library Expenditure List for the month of March 2024 in the amount of \$60,373.30.

**8. Fee Schedule Amendment**

***Motion:*** Motion to approve Resolution 2024-20, amending the 2024 Fee Schedule to add permit renewal fees and additional fees for failed construction inspections.

**9. Pedestrian Flasher Project Payment #2**

***Motion:*** Motion to approve payment #2 for the Pedestrian Improvement Project to Marino Corporation in the amount of \$333,070.51.

**10. Pedestrian Flasher Project Change Order #1**

***Motion:*** Motion to approve Change Order #1 for the Pedestrian Improvement Project resulting in a contract addition of \$52,740.00.

**11. COVID-19 Facilities Grant Authorization of Submission**

***Motion:*** Motion to authorize the submission of two COVID-19 Facilities Grants for Pennypack HVAC improvements and the Borough Hall Window Projects.

**12. Dean Community Funding Grant**

***Motion:*** Motion to authorize the submission of the Dean Community Funding Grant for improvements to the Hatboro Memorial Pool.

**13. Keep It Safe Pennypack Grant**

***Motion:*** Motion to authorize the application to the Keep It Safe Grant Program for a yoga class at Pennypack. This is a no match grant and all costs for the class are covered under the grant if awarded.

**14. Pool Mural**

***Motion:*** Motion to approve the design of the mural at the Memorial Pool and authorize the Young Rembrandts to paint the mural.

**15. Environmental Advisory Council Report Approval**

***Motion:*** Motion to acknowledge receipt of the 2023 Environmental Advisory Council Annual Report.

**16. Meals on Wheels Lease**

***Motion:*** Motion to approve the lease agreement between Meals on Wheels and the Borough of Hatboro for the use of Pennypack for operations.

**17. Hart 2 Heart Rescue Lease**

***Motion:*** Motion to approve the lease agreement between Hart 2 Heart Rescue and the Borough of Hatboro for the use of a classroom at Pennypack for office space.

**18. PSAB Conference Voting Delegate Discussion**

***Motion:*** Motion to appoint George Bollendorf as the primary voting delegate and Nicole Shay as the alternate voting delegate for the Pennsylvania State Association of Boroughs conference.

**OLD BUSINESS AND UPDATES****NEW BUSINESS****1. 21-23 & 37 N. York Road Preliminary/Final Land Development**

***Motion:*** Motion to approve resolution 2024-21, approving preliminary/final land development for 21-23 & 37 N. York Road.

**2. Wawa Liquor License Settlement**

***Motion:*** Motion to approve settlement of the Wawa Liquor License Appeal.

**3. Accept Resignation of Vice President Stockton**

***Motion:*** Motion to accept the letter of resignation of Vice President Stockton from Borough Council.

**4. Nominations For Councilperson****5. Oath of Office for New Council Person****6. Nomination and Election of Vice President****PUBLIC COMMENT**

*(President Bollendorf)*

**ADJOURNMENT**

# **The Borough of Hatboro Public Comment Policy**

## **I. BACKGROUND STATEMENT**

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

## **II. POLICY STATEMENT**

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.