



BOROUGH OF HATBORO COUNCIL

**COMMITTEE MEETING
MONDAY, JUNE 17, 2024
7:00 PM**

COMMITTEE MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE (Chief Gardner)

INVOCATION (Mayor Schultz)

MEETING NOTES

- Public Comment
 - Addressing Council
 - Time Allotment

PUBLIC COMMENT

NEW BUSINESS

1. Public Safety Committee (Jacobus/Myers)
 - Enterprise Fire Company Expenditure List
 - Bicycle Law Discussion
2. Finance/Grants Committee (McMenamin/Reichner)
 - Union Library Expenditure List
 - Pedestrian Improvement Project Payment #5
3. Community Outreach & Events Committee (A'Harrah/Shay)
 - Upcoming Events
 - New Businesses
 - Friends of Cressbrook Update
 - Slogan Contest Results & Selection
 - Savvy Citizen Platform Discussion
4. Public Works Committee (Shay/A'Harrah)
 - Road Paving Discussion
5. Environmental Affairs & Parks (Myers/Jacobus)

- EAC Update
- Shared Energy Manager Program Update

6. Administration Committee (McMenamin/Reichner)

- Meeting Announcements
- Land Development Update
- Zoning Re-Write Update
- 104 W. Lehman Avenue Land Development
- 100 Meadowbrook Land Development
- Strawberry Nails Parking Easement
- EAC Appointment
- Parking Commission Appointment
- Kris McMenamin Resignation from Planning Commission
- Planning Commission Appointment
- Cathy Farnen Resignation from Planning Commission
- Planning Commission Vacancy Announcement
- Nicole McMenamin Resignation from Borough Council
- Borough Council Appointment

OLD BUSINESS & UPDATES

PUBLIC COMMENT

ADJOURNMENT

COUNCIL MEETING AGENDA

1. **CALL TO ORDER**

2. **MEETING NOTES**

- Public Comment
 - Addressing Council
 - Time Allotment

3. **PUBLIC COMMENT – (Voting Items Only)**

4. **MAYOR’S REPORT**

(Mayor Schultz)

5. **OFFICERS’ REPORTS**

- President’s Report

(President Bollendorf)

- Treasurer's Report

(Treasurer Smith)

6. **SOLICITOR'S REPORT**

7. **ENGINEER'S REPORT**

8. **MANAGER'S REPORT**

8. **STAFF REPORTS**

- Police *(Chief Ruegg)*
- Tax Collections *(Tax Collector Mount)*
- Public Works *(Manager Hegele)*
- Downtown Development Update *(Manager Hegele & Cindy Bollendorf)*
- Fire Marshal Report *(Fire Marshal)*
- Fire Company Report *(Fire Company President Brown)*
- Second Alarmers Report *(Chief Davidson)*
- Union Library Report

ORDER OF BUSINESS & VOTING ITEMS

1. **Acknowledge Receipt of Reports**

Motion: Motion to acknowledge the receipt of Public Works, Fire Marshal, Tax Collector, Treasurer's Reports, Shade Tree Commission Minutes, EAC Minutes, and UMHJSA Minutes.

2. **Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**

Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of June 2024.

3. **May 20, 2024 Council Meeting Minutes**

Motion: Motion to approve the May 20, 2024 Council Meeting Minutes.

4. **Enterprise Fire Company Expenditure List**

Motion: Motion to approve the Enterprise Fire Company Expenditure List for the month of May 2024 in the amount of \$14,611.33.

5. **Union Library Expenditure List**

Motion: Motion to approve the Union Library Expenditure List for the month of June 2024 in the amount of \$22,122.00.

6. **Pedestrian Improvement Project Payment #5**

Motion: Motion to approve Payment Request #5 for the Pedestrian Improvement Project to Marino Corporation in the amount of \$241,741.90.

7. **Hatboro Slogan Selection**

Motion: Motion to select the official slogan for the Borough of Hatboro.

8. **2024 Road Paving**

Motion: Motion to authorize Engineer Goff to begin preparing bid documents for the 2024 Road Paving Program.

9. 104 W. Lehman Land Development

Motion: Motion to approve Resolution 2024-31, approving a minor subdivision for 104 W. Lehman Avenue.

10. 100 Meadowbrook Land Development

Motion: Motion to approve Resolution 2024-32, approving the minor land development for 100 Meadowbrook Avenue.

11. Strawberry Nails Parking Easement

Motion: Motion to approve the easement agreement between the Borough of Hatboro and Strawberry Nails for the use of certain parking spaces in the Moreland and Orchard Lot.

12. EAC Appointment

Motion: Motion to make an appointment to the EAC.

13. Parking Commission Appointment

Motion: Motion to make an appointment to the Parking Commission.

14. Acceptance of Kris McMenamin Resignation

Motion: Motion to accept the resignation of Kris McMenamin from the Planning Commission.

15. Appointment to Planning Commission

Motion: Motion to appoint Erin McCuen to the Planning Commission.

16. Acceptance of Cathy Farnen Resignation

Motion: Motion to accept the resignation of Cathy Farnen from the Planning Commission.

17. Acceptance of Nicole McMenamin Resignation

Motion: Motion to accept the resignation of Nicole McMenamin from Borough Council.

18. Appointment to Borough Council

Motion: Motion to make an appointment to Borough Council.

OLD BUSINESS AND UPDATES

NEW BUSINESS

1. Oath of Office for New Councilperson (Mayor Schultz)

2. Borough Council Reorganization

Motion: Motion to appoint a member of Council to the position of Council Pro-Tem.

PUBLIC COMMENT

(President Bollendorf)

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.