



BOROUGH OF HATBORO COUNCIL

**COMMITTEE MEETING
MONDAY, JULY 15, 2024
7:00 PM**

COMMITTEE MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE (Chief Ruegg)

INVOCATION (Mayor Schultz)

RECOGNITION OF FORMER COUNCILWOMAN MCMENAMIN

RECOGNITION OF FORMER PLANNING COMMISSION CHAIR, KRIS MCMENAMIN

MEETING NOTES

- Announcement of Executive Session (July 10, 2024)
- Public Comment
 - Addressing Council
 - Time Allotment

PUBLIC COMMENT

NEW BUSINESS

1. Public Safety Committee (Jacobus/Shay)
 - Enterprise Fire Company Expenditure List
 - Fire Inspection Ordinance Amendment
 - Emergency Management Mutual Aid Agreement
2. Finance/Grants Committee (Myers/Reichner)
 - Union Library Expenditure List
3. Community Outreach & Events Committee (A'Harrah/Hendrickson)
 - Upcoming Events
 - New Businesses
 - Friends of Cressbrook Update
 - Chamber of Commerce Bruckner Family Event Request
 - Representative Guenst Ice Cream Social Event Request
 - Earth Day 2025 Special Event Request

4. Public Works Committee (Shay/A'Harrah)
 - Sale of Air Compressor

5. Environmental Affairs & Parks (Hendrickson/Jacobus)
 - EAC Update
 - Shared Energy Manager Program Update
 - Pennypack Comprehensive Plan Update
 - Community Choice Aggregate Support Letter
 - Heritage Tree Ordinance Discussion

6. Administration Committee (Reichner/Myers)
 - Meeting Announcements
 - Land Development Update
 - Zoning Re-Write Update
 - Strawberry Nails Parking Easement
 - Rental Inspection Ordinance Amendment
 - Engineer Appointment

OLD BUSINESS & UPDATES

PUBLIC COMMENT

ADJOURNMENT

COUNCIL MEETING AGENDA

1. CALL TO ORDER

2. MEETING NOTES

- Public Comment
 - Addressing Council
 - Time Allotment

3. PUBLIC COMMENT – (Voting Items Only)

4. MAYOR'S REPORT

(Mayor Schultz)

5. OFFICERS' REPORTS

- President's Report *(President Bollendorf)*
- Treasurer's Report *(Treasurer Smith)*

6. SOLICITOR'S REPORT

7. ENGINEER'S REPORT

8. MANAGER'S REPORT

8. STAFF REPORTS

- Police (Chief Ruegg)
- Tax Collections (Tax Collector Mount)
- Public Works (Manager Hegele)
- Downtown Development Update (Manager Hegele & Cindy Bollendorf)
- Fire Marshal Report (Fire Marshal)
- Fire Company Report (Fire Company President Brown)
- Second Alarmers Report (Chief Davidson)
- Union Library Report

ORDER OF BUSINESS & VOTING ITEMS

1. **Acknowledge Receipt of Reports**

Motion: Motion to acknowledge the receipt of Public Works, Fire Marshal, Tax Collector, Treasurer's Reports, Shade Tree Commission Minutes, EAC Minutes, and UMHJSA Minutes.

2. **Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**

Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of July 2024.

3. **June 17, 2024 Committee/Council Meeting Minutes**

Motion: Motion to approve the June 17, 2024 Committee/Council Meeting Minutes.

4. **Enterprise Fire Company Expenditure List**

Motion: Motion to approve the Enterprise Fire Company Expenditure List for the month of June 2024 in the amount of \$3,943.54.

5. **Fire Inspection Ordinance Update**

Motion: Motion to authorize Solicitor Geiser and Borough staff to begin drafting an amendment to the Borough's Fire Inspection Ordinance.

6. **Emergency Management Mutual Aid Agreement**

Motion: Motion to authorize the signature of the Emergency Management Mutual Aid Agreement.

7. **Union Library Expenditure List**

Motion: Motion to approve the Union Library Expenditure List for the month of July 2024 in the amount of \$23,252.00.

8. **Chamber of Commerce Bruckner Family Special Event Request**

Motion: Motion to approve the Special Event Request for the Bruckner Family Fundraiser taking place on August 3, 2024.

Motion: Motion to approve the Alcohol Waiver Request for the Bruckner Family Fundraiser Event.

9. **Representative Guenst End of Summer Social Special Event Request**

Motion: Motion to approve the End of Summer Social Special Event Request to be held on August 14, 2024 in Memorial Park.

10. Earth Day 2025 Special Event Request

Motion: Motion to approve the Special Event Request for the 2025 Earth Day Event taking place on April 12, 2025.

11. Sale of Air Compressor

Motion: Motion to authorize the sale of an air compressor in the amount of \$421.00 in accordance with the winning bid on Municibid.

12. Community Choice Aggregate Letter of Support Authorization

Motion: Motion to authorize the signature of the Community Choice Aggregate Letter of Support.

13. Heritage Tree Ordinance

Motion: Motion to authorize Solicitor Geiser and Manager Hegele to begin drafting a Heritage Tree Ordinance.

14. Strawberry Nails Parking Easement

Motion: Motion to approve the Strawberry Nails Parking Easement Agreement permitting the use of certain parking spaces within the Moreland and Orchard Lot to be used as Strawberry Nails Overflow Parking.

15. Rental Inspection Ordinance Amendment

Motion: Motion to authorize Solicitor Geiser and Borough Staff to begin drafting an amendment to the Borough's Rental Inspection Ordinance.

16. Engineer Appointment

Motion: Motion to appoint Gilmore and Associates to the position of Borough Engineer.

OLD BUSINESS AND UPDATES

NEW BUSINESS

PUBLIC COMMENT

(President Bollendorf)

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.