



**BOROUGH OF HATBORO COUNCIL**

**COMMITTEE MEETING  
MONDAY, JULY 21, 2025  
7:00 PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE (Chief Ruegg)**

**INVOCATION (Mayor Schultz)**

**FAVORITE TEACHER CONTEST WINNER ANNOUNCEMENT (Heather Brzezinski)**

**MEETING NOTES**

- Public Comment
  - Addressing Council
  - Time Allotment

**PUBLIC COMMENT**

**NEW BUSINESS**

1. Public Safety Committee (Jacobus/Shay)
  - Enterprise Fire Company Expenditure List
  - Conshohocken Mutal Aid Agreement
  - Volunteer Tax Rebate Program Announcement for First Responders
2. Finance/Grants Committee (Myers/Reichner)
  - Library Expenditure List
  - ADA Playground Grant Update
  - Local Share Account Grant Applications
  - DCED Main Street Matters Grant
  - Ratification of Application Keeping Pennsylvania Beautiful Grant
3. Community Outreach & Events Committee (Hoover/Hendrickson)
  - Upcoming Events
  - New Businesses
  - Senior Prom Special Event Application
  - Cub Scout Pack 17 Picnic and BBQ
  - Arts and Crafts Block Show Special Event Request

4. Public Works Committee (Shay/Hoover)
  - 2025 Road Paving Program Bid Results

5. Environmental Affairs & Parks (Hendrickson/Jacobus)
  - EAC Update

6. Administration Committee (Reichner/Myers)
  - Meeting Announcements
  - Land Development Update
  - West Moreland Avenue Bridge Update
  - Volunteer Announcements
  - 200 Bonair Avenue Settlement Stipulation
  - 13 Hedley Lane Assessment Appeal
  - Michele Johnson Resignation
  - Library Board Appointment
  - Pennsylvania Municipal League Legislative Liaison Designation
  - Milliner Lofts Parking Signage Request
  - Wawa Project Closeout

**OLD BUSINESS & UPDATES**

**PUBLIC COMMENT**

**ADJOURNMENT**

*(President Bollendorf)*

**COUNCIL MEETING AGENDA**

**1. CALL TO ORDER**

**2. MEETING NOTES**

- Public Comment
  - Addressing Council
  - Time Allotment

**3. PUBLIC COMMENT – (Voting Items Only)**

**4. MAYOR’S REPORT**

*(Mayor Schultz)*

**5. OFFICERS’ REPORTS**

- President’s Report

*(President Bollendorf)*

- Treasurer's Report

*(Treasurer Smith)*

**6. SOLICITOR REPORT**

**7. ENGINEER'S REPORT**

**8. MANAGER'S REPORT**

**11. STAFF REPORTS**

- Police *(Chief Ruegg)*
- Tax Collections *(Tax Collector Mount)*
- Public Works *(Manager Hegele)*
- Downtown Development Update *(Manager Hegele and Cindy Bollendorf)*
- Fire Marshal Report *(Fire Marshal Valesky)*
- Fire Company Report *(Fire Company President Croak)*
- Second Alarmers Report *(Chief Davidson)*
- Union Library Report

**ORDER OF BUSINESS & VOTING ITEMS**

**1. Acknowledge Receipt of Reports**

**Motion:** Motion to acknowledge receipt of Public Works, Fire Marshal, Treasurer's Reports, Shade Tree Minutes, and UMHJSA minutes.

**2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**

**Motion:** Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of July 2025.

**3. June 16, 2025 Committee/Council Meeting Minutes**

**Motion:** Motion to approve the June 16, 2025 Committee/Council Meeting Minutes.

**4. Enterprise Fire Company Expenditure List**

**Motion:** Motion to approve the Enterprise Fire Company Expenditure List for the month of June 2025 in the amount of \$6,613.31.

**5. Conshohocken Mutual Aid Agreement**

**Motion:** Motion to approve the mutual aid agreement between the Borough of Hatboro and the Borough of Conshohocken.

**6. Library Expenditure List**

**Motion:** Motion to approve the Union Library Expenditure List for the month of June 2025 in the amount of \$40,766.00.

**7. Local Share Account Grant Applications**

**Motion:** Motion to approve three grant application to the no match Local Share Account Grant Program for an application for modular vehicle barrier units and approve Resolution 2025-33 memorializing the same.

**8. DCED Main Street Matters Grant Program**

*Motion:* Motion to authorize application to the Main Street Matters Grant Program.

**9. Ratification of Application to Keeping Pennsylvania Beautiful Grant Program**

*Motion:* Motion to ratify Manager Hegele’s approval of the application to the Keeping Pennsylvania Beautiful Grant in the amount of \$4,000 which would obtain trees for the Borough’s parks.

**10. Senior Prom Special Event Request**

*Motion:* Motion to approve the Special Event Request for the Senior Prom Event

**11. Cub Scout Pack 17 Picnic and BBQ**

*Motion:* Motion to approve the Cub Scout Pack 17 Picnic and BBQ Special Event Request for August 23, 2025, in Eaton Park.

**12. Arts and Crafts Block Show Special Event Request**

*Motion:* Motion to approve the Arts and Crafts Block Show Special Event Request submitted by Sarah Cunningham to take place on September 5, 2025, from 5:30 PM to 8:30 PM.

**13. 2025 Road Paving Program – Awarding of Bid**

*Motion:* Motion to award the 2025 Road Paving Program to Land-Tech Enterprises in the amount of \$199,538.00 for the base bid and alternate bids.

**14. 200 Bonair Avenue Settlement Stipulation**

*Motion:* Motion to approve the Assessment Appeal Settlement Stipulation for the property located at 200 Bonair Avenue resulting in a total of \$4,632.24 owed to the Borough of Hatboro.

**15. 13 Hedley Lane Assessment Appeal**

*Motion:* Motion to accept the assessment reduction for 13 Hedley Lane.

**16. Michele Johnson Resignation**

*Motion:* Motion to formally accept Michele Johnson’s resignation from the Library Board.

**17. Library Board Appointment**

*Motion:* Motion to appoint Tom Smith the Library Board for a term of 2 years.

**18. Pennsylvania Municipal League Legislative Liaison Designation**

*Motion:* Motion to appoint Borough Manager, Diane Hegele as the Legislative Liaison for the Pennsylvania Municipal League.

**19. Milliner Lofts Parking Signage Request**

*Motion:* Motion to approve the rest made by the Milliner Lofts developer for the removal of the Shoppers Lot Sign on Orchard Avenue and approve the refacing of the sign to indicate “Milliner Lofts Parking”.

**20. Wawa Project Closeout**

*Motion:* Motion to authorize the Solicitor, Engineer, and Manager Hegele to proceed with all necessary measures including the pursuit of the Developer’s Letter of Credit for all outstanding escrow invoices and improvements remaining under the Developer Agreement.

**OLD BUSINESS AND UPDATES**

**NEW BUSINESS**

**PUBLIC COMMENT**

(President Bollendorf)

**ADJOURNMENT**

# The Borough of Hatboro Public Comment Policy

## I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meetings for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make a comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

## II. POLICY STATEMENT

1. Every regular and special meetings of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make a comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comments, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comments that make personal attacks on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.