



BOROUGH OF HATBORO COUNCIL

PUBLIC MEETING

MONDAY, SEPTEMBER 21, 2020

7:00 PM

COMMITTEE MEETING AGENDA

CALL TO ORDER

- Invocation – *(Mayor Guent)*
- Pledge of Allegiance – *(Chief Gardner)*

MEETING NOTES

- Public Comment
 - Addressing Council
 - Time Allotment

PUBLIC COMMENT

POLICE DEPARTMENT PROMOTION OF OFFICER PAUL TO POSITION OF SERGEANT

POLICE DEPARTMENT COMMENDATIONS

MCPC SIDEWALK AUDIT PRESENTATION/UPDATE

(Chloe Mohr, County Planner)

NEW BUSINESS

1. Public Safety Committee *(Ostrander/Anzinger)*
 - Enterprise Fire Company Expenditure List
 - Enterprise Fire Company Capital Expenditure List
 - Liquor Control Board Noise Ordinance Petition (Resolution)
 - FEMA COVID-19 Reimbursement Grant/Paperwork
2. Finance/Grants Committee: *(Stockton/McMenamin)*
 - 2021 MMO
 - 2021 Budget Update
 - Delaware Valley Trust 2021 Insurance Credits
 - DCED Multimodal Transportation Grant Application – Sidewalks in Borough
3. Community Outreach & Events Committee *(Reichner/Stockton)*
 - Discussion of Remaining 2020 Events
 - September/October Events
 - New Businesses

- September Business Spotlight: Wolfy's Furniture & Stuff/Jacksonville Road Antique Extravaganza
 - Extension of Williams Lane Dining Area to End of October
 - Union Library Tree Lighting
4. Public Works Committee (Benjamin/Ostrander)
 - Amendment to Solid Waste Ordinance
 - Extension for Recycling Services Resolution
 - 2020 Liquid Fuels Road Paving Project
 5. Environmental Affairs & Parks Committee (Anzinger/Reichner)
 - Bamboo Ordinance
 - Amendment to Environmental Advisory Committee Ordinance
 - Parks and Recreation Board Ordinance
 - Miller Meadow Gazebo Update
 - EAC Appointment – Thomas Bilotta
 - Announcement: Tanner Park Plantings from Elm Street Hatboro
 - Discussion of Basketball Courts at Parks
 6. Policy Committee (McMenamin/Benjamin)
 - Personnel Manual Update
 7. Administration Committee (Stockton/McMenamin)
 - Union Library Expenditure List
 - Blight/Vacant Property Registration/Inspection Ordinance
 - Community Channel Upgrades
 - RACP Funding Certification Resolution
 - Quit Claim Deed for Crooked Billet School Monument
 - Jacksonville Green Final Escrow Release
 - Tentative Approval of Police Contract
 - October Council Meeting Date
 - October Meeting Announcements

OLD BUSINESS & UPDATES

PUBLIC COMMENT

ADJOURNMENT

September 21, 2020 Council Meeting Agenda

1. **CALL TO ORDER**
2. **PUBLIC COMMENT – (Voting Items Only)**

3. **MAYOR'S REPORT** *(Mayor Guenst)*

4. **OFFICERS' REPORTS**
 - President's Report *(President Bollendorf)*
 - Treasurer's Report *(Treasurer Rich)*

5. **SOLICITOR'S REPORT**

6. **ENGINEER'S REPORT**

7. **MANAGER'S REPORT**

8. **STAFF REPORTS**
 - Police *(Chief Gardner)*
 - Tax Collections *(Tax Collector Mount)*
 - Public Works *(Superintendent Sine)*
 - Fire Marshal *(Fire Marshal Hauser)*
 - Fire Company Report *(Fire Company President Mount)*
 - Union Library Report *(Librarian Michael Celec)*
 - Downtown Development *(Downtown Development Director Simon)*

ORDER OF BUSINESS & VOTING ITEMS

1. **Acknowledge Receipt of Reports**
Motion: Motion to acknowledge the receipt of Tax Collections, Public Works, Fire Marshal, and Treasurer's Reports.

2. **Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**
Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of September.

3. **August 17, 2020 Committee/Council Meeting Minutes**
Motion: Motion to approve the August 17, 2020 Committee/Council Meeting Minutes.

4. **Enterprise Fire Company Expenditure List**
Motion: Motion to approve the Enterprise Fire Company Expenditure List for the month of August 2020 in the amount of \$9,146.87.

5. **Enterprise Fire Company Capital Expenditure List**
Motion: Motion to approve the Enterprise Fire Company Capital Expenditure List for the month of August 2020 in the amount of \$35,336.75.

6. **Resolution 2020-45: Liquor Control Board Noise Ordinance Petition**
Motion: Motion to approve Resolution 2020-45, for the Liquor Control Board Noise Ordinance Petition.

7. **FEMA COVID-19 Reimbursement Paperwork**
Motion: Motion to approve Resolution 2020-47, authorizing the Borough of Hatboro to submit a Reimbursement Application to FEMA for financial assistance related to the COVID-19 disaster.

8. 2021 MMO

Motion: Motion to approve the 2021 Minimum Municipal Obligation for the Uniformed and Non-Uniformed Pension Plans in the amount of \$459,777.00.

9. 2021 Delaware Valley Trust Insurance Credits

Motion: Motion to use 33% of the Risk Control/Rate Stabilization Credits from Delaware Valley Insurance Trust to offset a portion of the Borough's Insurance Premium for 2021.

10. DCED Multimodal Transportation Fund Grant Application

Motion: Motion to approve Resolution 2020-48, authorizing the application to the DCED Multimodal Transportation Fund for a sidewalk improvement project.

11. 2020 Events:

Motion: Motion to cancel events for the remainder of 2020 including National Night Out, the Halloween Stroll, and the Holiday Parade due to COVID-19.

12. Williams Lane Dining Area Extension

Motion: Motion to extend the Williams Lane Outdoor Dining Area to the end of October 2020.

13. Union Library Tree Lighting:

Motion: Motion to approve the virtual Union Library Tree Lighting for December 2020.

14. Solid Waste Ordinance Amendment

Motion: Motion to authorize staff to draft an amendment to the Solid Waste Ordinance.

15. Extension of Recycling Services with JP Mascaro Resolution

Motion: Motion to approve Resolution 2020-49, authorizing an extension of the Borough of Hatboro's recycling services agreement with JP Mascaro for an additional 6-month period.

16. 2020 Liquid Fuels Road Paving Project

Motion: Motion to award the bid for the West Monument Avenue Paving Project to Berg Construction, LLC in the amount of \$107,391.00.

17. Bamboo Ordinance

Motion: Motion to approve Ordinance No. 1063, establishing regulations on Bamboo in Hatboro.

18. Amendment to Environmental Advisory Council Ordinance

Motion: Motion to approve Ordinance No. 1062, amending the Environmental Advisory Council Ordinance to permit one non-resident business owner on the board.

19. Parks and Recreation Board Ordinance

Motion: Motion to approve Ordinance No. 1061, establishing a Parks and Recreation Board for the Borough of Hatboro.

20. Environmental Advisory Council Appointment:

Motion: Motion to approve Resolution 2020-43, appointing Thomas Bilotta to the Environmental Advisory Board for a term of 1 year.

21. Union Library Expenditure List

Motion: Motion to approve the Union Library Expenditure List for the month of September 2020 in the amount of \$13,975.19.

22. Blight/Vacant Property Registration and Inspection Ordinance

Motion: Motion to approve the drafting of a Blight/Vacant Property Registration and Inspection Ordinance.

23. Community Channel Upgrades

Motion: Motion to approve the Community Channel Upgrades in the amount of \$_____ paid for with grant funds from Comcast.

24. Resolution 2020-44: RACP Funding Certification

Motion: Motion to approve Resolution 2020-44, certifying the availability of Funds for the Borough Hall Loller Academy HVAC Project.

25. Quit Claim Deed for Crooked Billet School Monument

Motion: Motion to approve Resolution 2020-46, approving the Quit Claim Deed for the Crooked Billet School Monument.

26. Jacksonville Green Final Escrow Release

Motion: Motion to approve the Final Escrow Release for the Jacksonville Green Project in the amount of \$286,740.14 for improvements completed to date contingent upon receipt of a maintenance bond in the amount of \$158,377.71 and a fee in lieu of improvements for landscaping in the amount of \$46,410.00.

27. Tentative Approval of the Police Contract

Motion: Motion to tentatively approve the contract for the Borough of Hatboro Police Department.

28. October Meeting Date

Motion: Motion to a combined Committee/Council Meeting on Monday, October 19, 2020 at 7:00 PM, virtually via Zoom.

OLD BUSINESS AND UPDATES

NEW BUSINESS

PUBLIC COMMENT

(President Bollendorf)

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.