



**BOROUGH OF HATBORO COUNCIL  
PUBLIC MEETING  
MONDAY, SEPTEMBER 23, 2024  
7:00 PM**

**COUNCIL MEETING AGENDA**

**1. CALL TO ORDER**

**2. INVOCATION (Mayor Schultz)**

**3. PLEDGE OF ALLEGIANCE (Chief Ruegg)**

**4. MEETING NOTES**

- Public Comment
  - Addressing Council
  - Time Allotment

**5. PUBLIC COMMENT – (Voting Items Only)**

**6. MAYOR’S REPORT**

*(Mayor Schultz)*

**7. OFFICERS’ REPORTS**

- President’s Report
- Treasurer’s Report

*(President Bollendorf)*

*(Treasurer Smith)*

**8. SOLICITOR’S REPORT**

**9. ENGINEER’S REPORT**

**10. MANAGER’S REPORT**

**11. STAFF REPORTS**

- Police
- Tax Collections
- Public Works
- Downtown Development Update
- Fire Marshal Report
- Fire Company Report
- Second Alarmers Report

*(Chief Ruegg)*

*(Tax Collector Mount)*

*(Manager Hegele)*

*(Manager Hegele & Cindy Bollendorf)*

*(Fire Marshal Valesky)*

*(Fire Company President Brown)*

*(Chief Davidson)*

- Union Library Report

## **ORDER OF BUSINESS & VOTING ITEMS**

### **1. Acknowledge Receipt of Reports**

**Motion:** Motion to acknowledge the receipt of Public Works, Fire Marshal, Tax Collector, Treasurer's Reports, Shade Tree Minutes, EAC Minutes, and UMHJSA minutes.

### **2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**

**Motion:** Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of September 2024.

### **3. July 15, 2024 Committee/Council Meeting Minutes**

**Motion:** Motion to approve the Committee/Council Meeting minutes.

### **4. September 9, 2024 Committee Meeting Minutes**

**Motion:** Motion to approve the September 9, 2024 Committee Meeting minutes

### **5. Enterprise Fire Company Expenditure List**

**Motion:** Motion to approve the Enterprise Fire Company Expenditure List for the month of August 2024 in the amount of \$19,999.57.

### **6. Union Library Expenditure List**

**Motion:** Motion to approve the Union Library Expenditure List for the month of September 2024 in the amount of \$24,378.00.

### **7. Library Maintenance Agreement**

**Motion:** Motion to direct Vice President Reichner to draft an amendment to the Union Library Maintenance Agreement.

### **8. Pennypack Plan**

**Motion:** Motion to approve the Pennypack plan prepared by the Montgomery County Planning Commission and the Pennypack Committee.

### **9. Natalie Forbes Honorary Pollinator Garden**

**Motion:** Motion to approve the creation of an honorary pollinator garden for Natalie Forbes.

### **10. EAC Resignation**

**Motion:** Motion to accept the resignation of Jim Maccaroni from the Environmental Advisory Council.

## **OLD BUSINESS AND UPDATES**

## **NEW BUSINESS**

## **PUBLIC COMMENT**

*(President Bollendorf)*

## **ADJOURNMENT**

# **The Borough of Hatboro Public Comment Policy**

## **I. BACKGROUND STATEMENT**

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

## **II. POLICY STATEMENT**

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.