



BOROUGH OF HATBORO COUNCIL

PUBLIC MEETING

MONDAY, OCTOBER 19, 2020

7:00 PM

COMMITTEE MEETING AGENDA

CALL TO ORDER

- Invocation – (*Mayor Guent*)
- Pledge of Allegiance – (*Chief Gardner*)

MEETING NOTES

- Public Comment
 - Addressing Council
 - Time Allotment

PUBLIC COMMENT

NEW BUSINESS

1. Public Safety Committee (*Ostrander/Anzinger*)
 - Enterprise Fire Company Expenditure List
2. Finance/Grants Committee: (*Stockton/McMenamin*)
 - DCED Multimodal Transportation Fund Round 1 – Byberry Sidewalks
 - Multimodal Transportation Fund Grant Round 2 Discussion: York Road Sidewalks
 - Green Light Go Contract Extension
 - Budget Workshop Announcement
3. Community Outreach & Events Committee (*Reichner/Stockton*)
 - Cressbrook Alarm Upgrade Discussion
 - Free Parking for Shoppers During Holiday Season/SBS
 - Hatboro Haunts House Decorating Contest
 - October Events
 - October Business Spotlight: Joys & Toys
 - New Businesses
4. Public Works Committee (*Benjamin/Ostrander*)
 - Madison Avenue Paving
 - 2020 Paving Amendment

5. Environmental Affairs & Parks Committee (Anzinger/Reichner)
 - Ready for 100 Resolution
 - Parks Survey

6. Policy Committee (McMenamin/Benjamin)
 - Personnel Manual Update
 - Job Description Update

7. Administration Committee (Stockton/McMenamin)
 - Union Library Expenditure List
 - Community Channel Upgrades
 - Lancaster and Windsor Parking Area Discussion
 - Bonair Avenue Parking Discussion (Montco 2040 Grant)
 - Miller Meadow Phase I Change Order I
 - Miller Meadow Phase I Payment Request #2
 - Borough Hall HVAC Bidding Authorization
 - DVT Wellness Grant: Admin Gym Equipment
 - November Council Meeting Date
 - November Meeting Announcements

OLD BUSINESS & UPDATES

PUBLIC COMMENT

ADJOURNMENT

October 19, 2020 Council Meeting Agenda

1. **CALL TO ORDER**

2. **PUBLIC COMMENT – (Voting Items Only)**

3. **MAYOR’S REPORT** *(Mayor Guent)*

4. **OFFICERS’ REPORTS**
 - President’s Report *(President Bollendorf)*
 - Treasurer’s Report *(Treasurer Rich)*

5. **SOLICITOR’S REPORT**

6. **ENGINEER’S REPORT**

7. **MANAGER’S REPORT**

8. STAFF REPORTS

- Police (Chief Gardner)
- Tax Collections (Tax Collector Mount)
- Public Works (Superintendent Sine)
- Fire Marshal (Fire Marshal Hauser)
- Fire Company Report (Fire Company President Mount)
- Union Library Report (Librarian Michael Celec)

ORDER OF BUSINESS & VOTING ITEMS

1. Acknowledge Receipt of Reports

Motion: Motion to acknowledge the receipt of Tax Collections, Public Works, Fire Marshal, Treasurer's Reports, UMHJSA Minutes from May through September 2020, and Environmental Advisory Council Minutes.

2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers

Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of October 2020.

3. September 21, 2020 Committee/Council Meeting Minutes

Motion: Motion to approve the September 21, 2020 Committee/Council Meeting Minutes.

4. Enterprise Fire Company Expenditure List

Motion: Motion to approve the Enterprise Fire Company Expenditure List for the month of September in the amount of \$6,263.64.

5. Multimodal Transportation Fund Round 1 Grant Application

Motion: Motion to approve Resolution 2020-50, approving the application to the second round of the DCED Multimodal Transportation Fund to install sidewalks on Byberry Road from S. Penn St. to Warminster Road.

6. Multimodal Transportation Fund Round 2 Grant Application

Motion: Motion to approve Resolution 2020-52 authorizing the application to the Multimodal Transportation Fund Round 2 for the York Road sidewalk improvement project from Summit Avenue to Madison Avenue.

7. Green Light Go – Jacksonville and Montgomery Contract Extension

Motion: Motion to approve change order No. 1 for the Jacksonville and Montgomery Traffic Signal Project, extending the deadline for completion to November 14, 2020.

8. Free Shopper Parking for Small Business Saturday and Holidays

Motion: Motion to offer free parking on York Road and in Borough lots on Small Business Saturday (November 28th) and every Saturday through December 27th.

9. 2020 Paving Ratification

Motion: Motion to ratify the 2020 Road Paving Project to award the base bid, alternate 1, alternate 3, and alternate 4 to Berg Construction in the amount of \$167,549.

10. Ready for 100 Resolution

Motion: Motion to approve Resolution 2020-51 certifying Hatboro's participation in the Ready for 100 movement and its transition to 100% clean, renewable energy.

11. Parks Survey

Motion: Motion to approve Remington and Vernick Engineers to perform surveys for the Borough Parks.

12. Union Library Expenditure List

Motion: Motion to approve the Union Library Expenditure List for the Month of October 2020 in the amount of \$14,421.03.

13. Community Channel Upgrades

Motion: Motion to approve the Community Channel Upgrades through the Comcast Grant in the amount of _____.

14. Lancaster, Windsor, and Meadowbrook Parking

Motion: Motion to amend the plans for the Lancaster, Windsor and Meadowbrook Intersection improvements to eliminate on-street parking near the intersection.

15. Bonair, E. Monument, N. Penn Intersection Parking

Motion: Motion to eliminate parking on Bonair Avenue from _____ to _____ as a part of the intersection improvement project.

16. Miller Meadow Phase I Change Order I

Motion: Motion to approve Change Order I for the Miller Meadow Improvement Project, extending the date of completion for the project to 2/24/2020.

17. Miller Meadow Phase I Payment Request #2

Motion: Motion to approve Payment Request #2 for the Miller Meadow Phase I project in the amount of \$42,421.50.

18. Borough Hall HVAC Bidding

Motion: Motion to authorize the bidding of the Loller HVAC Project.

19. DVT Wellness Grant

Motion: Motion to approve the Administration Department purchase of gym equipment in the amount of \$2,228.96 reimbursed through the Delaware Valley Trust Wellness Program.

20. November Council Meeting Date

Motion: Motion to hold a combined Committee/Council Meeting on Monday, November 16, 2020 virtually by Zoom.

OLD BUSINESS AND UPDATES

NEW BUSINESS

PUBLIC COMMENT

(President Bollendorf)

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.

