



**BOROUGH OF HATBORO COUNCIL**

**PUBLIC MEETING**

**MONDAY, OCTOBER 28, 2019**

**7:00 PM**

**COUNCIL MEETING AGENDA**

**1. CALL TO ORDER**

- Invocation – *(Mayor Guent)*
- Pledge of Allegiance – *(Chief Gardner)*

**2. MEETING NOTES (Bollendorf)**

- Public Comment
  - Addressing Council
  - Time Allotment

**3. PUBLIC COMMENT – (Voting Items Only)**

**4. SECOND ALARMERS PRESENTATION**

**5. MAYOR’S REPORT**

*(Mayor Guent)*

**6. OFFICERS’ REPORTS**

- President’s Report
- Treasurer’s Report

*(President Bollendorf)*

*(Treasurer Litchko)*

**7. SOLICITOR’S REPORT**

*(Solicitor Kilkenny & Solicitor Geiser)*

**8. ENGINEER’S REPORT**

*(Engineer Hyne & Engineer Goff)*

**9. MANAGER’S REPORT**

*(Manager Hegele)*

**10. STAFF REPORTS**

- Police
- Tax Collections
- Public Works
- Fire Marshal
- Fire Company Report

*(Chief Gardner)*

*(Tax Collector Mount)*

*(Superintendent Sine)*

*(Asst. Fire Marshal Hauser)*

*(President Mount)*

## ORDER OF BUSINESS & VOTING ITEMS

### 1. Acknowledge Receipt of Reports

**Motion:** Motion to acknowledge the receipt of Tax Collections, Public Works, Fire Marshal, and Treasurer Reports.

### 2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers

**Motion:** Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of October 2019.

### 3. Approval of September 23, 2019 Committee/Council Meeting Minutes

**Motion:** Motion to approve the September 23, 2019 Committee/Council Meeting Minutes.

### 4. Approval of October 14, Committee Meeting Minutes

**Motion:** Motion to approve the October 14, 2019 Committee Meeting Minutes.

### 5. Fire Company Expenditure List

**Motion:** Motion to approve the Enterprise Fire Company Expenditure List for the month of September 2019 in the amount of \$8,189.93.

### 6. Police Driveway Gate

**Motion:** Motion to authorize County Line Fence to install a new fence and gate at the Police Station in the amount of \$10,600.

### 7. 301 Jacksonville Escrow Release No. 2

**Motion:** Motion to approve Escrow Release No. 2 for 301 Jacksonville in the amount of \$248,117.40.

### 8. Treasurer Resignation

**Motion:** Motion to accept the resignation of Heather Polin from the position of Treasurer.

### 9. Resolution 19-23: Appointing New Treasurer

**Motion:** Motion to approve Resolution 19-23, appointing Lisa Litchko to the position of Treasurer.

### 10. Insurance Rate Stabilization Fund Credit Usage for 2020

**Motion:** Motion to use 33% of the DVIT Rate Stabilization Fund Credits to offset a portion of the insurance premium for the year 2020.

### 11. Resolution 19-22: Appointment of new member to Union Library Board

**Motion:** Motion to approve Resolution 19-22, appoint a new member to the Library Board

### 12. Resignation of Fire Marshal

**Motion:** Motion to accept the resignation of Erick Myers from the position of Fire Marshal and Property Maintenance Inspector.

### 13. Appointment of New Fire Marshal

**Motion:** Motion appoint Matt Hauser to the position of Fire Marshal and Property Maintenance Inspector.

## SPECIAL UPDATES

*(President Bollendorf)*

## OLD BUSINESS

### 1. DCED Water and Sewer Project Grant Opportunities

## NEW BUSINESS

### 1. Authorization to Bid: Miller Meadow Improvement Project

**Motion:** Motion to authorize the bidding of the Miller Meadow Improvement Project.

**PUBLIC COMMENT**

*(President Bollendorf)*

**ADJOURNMENT**

# The Borough of Hatboro Public Comment Policy

## I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

## II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.