



BOROUGH OF HATBORO COUNCIL

PUBLIC MEETING

MONDAY, NOVEMBER 16, 2020

7:00 PM

COMMITTEE MEETING AGENDA

CALL TO ORDER

- Invocation – *(Mayor Guent)*
- Pledge of Allegiance – *(Chief Gardner)*

MEETING NOTES

- Public Comment
 - Addressing Council
 - Time Allotment

RECOGNITION OF STATE REPRESENTATIVE TOM MURT

PUBLIC COMMENT

NEW BUSINESS

1. Public Safety Committee *(Ostrander/Anzinger)*
 - Enterprise Fire Company Expenditure List
2. Finance/Grants Committee: *(Stockton/McMenamin)*
 - PFM RFP For Restructuring Debt
 - PennDOT Multimodal Transportation Fund Grant
 - WalkWorks Grant Update
 - Community Channel Upgrades
 - Corinthian Trail Project Advertisement
 - Union Library Keystone Grant
 - Union Library Expenditure List
 - 2021 Fee Schedule
 - Preliminary Adoption of 2021 Budget
 - Miller Meadow Improvement Project Payment #3
 - Eaton Park Streambank Project Payment Request #1
3. Community Outreach & Events Committee *(Reichner/Stockton)*
 - Friends of Cressbrook Establishment
 - Historic Overlay Ordinance Update
 - Free Parking for Shoppers During Holiday Season/SBS

- Hatboro Haunts House Decorating Contest Winners
 - November Events
 - November Business Spotlight: Schneider Funeral Home
 - New Businesses
4. Public Works Committee (Benjamin/Ostrander)
 - Resignation of Public Works Superintendent
 - Superintendent Compensation Time Buy-out
 5. Environmental Affairs & Parks Committee (Anzinger/Reichner)
 6. Policy Committee (McMenamin/Benjamin)
 - Personnel Manual Update
 7. Administration Committee (Stockton/McMenamin)
 - Jacksonville Green Letter of Credit
 - 18 Horsham Road Assessment Appeal
 - Sale of Vehicles & Assorted Parts
 - Final Approval of Police Contract
 - Special Event Request – Coat Drive
 - December Meeting Date
 - December Meeting Announcements

OLD BUSINESS & UPDATES

PUBLIC COMMENT

ADJOURNMENT

November 16, 2020 Council Meeting Agenda

1. **CALL TO ORDER**
2. **PUBLIC COMMENT – (Voting Items Only)**
3. **MAYOR’S REPORT** *(Mayor Guenst)*
4. **OFFICERS’ REPORTS**
 - President’s Report *(President Bollendorf)*
 - Treasurer’s Report *(Treasurer Rich)*
5. **SOLICITOR’S REPORT**

6. ENGINEER'S REPORT

7. MANAGER'S REPORT

8. STAFF REPORTS

- Police (Chief Gardner)
- Tax Collections (Tax Collector Mount)
- Public Works (Superintendent Sine)
- Fire Marshal (Fire Marshal Hauser)
- Fire Company Report (Fire Company President Mount)
- Union Library Report (Librarian Michael Celec)

ORDER OF BUSINESS & VOTING ITEMS

1. Acknowledge Receipt of Reports

Motion: Motion to acknowledge the receipt of Tax Collections, Public Works, Fire Marshal, and Treasurer's Reports

2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers

Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of October 2020.

3. September 21, 2020 Committee/Council Meeting Minutes

Motion: Motion to approve the September 21, 2020 Committee/Council Meeting Minutes.

4. November 2, 2020 Budget Workshop Minutes

Motion: Motion to approve the November 2, 2020 Budget Workshop Meeting Minutes.

5. Enterprise Fire Company Expenditure List

Motion: Motion to approve the Enterprise Fire Company Expenditure List for the month of October in the amount of \$7,465.11.

6. PennDOT Multimodal Transportation Fund Grant

Motion: Motion to approve the application to the PennDOT Multimodal Transportation Fund Grant in the amount of \$319,767.00.

7. Community Channel Upgrades

Motion: Motion to approve the Community Channel Upgrades in the amount of \$7,792.46.

8. Corinthian Trail Project Advertisement for Bids

Motion: Motion to advertise a request for bids for the Corinthian Trail Project.

9. Union Library Keystone Grant

Motion: Motion to approve Resolution 2020-53, authorizing Borough Manager Hegele to sign grant documents for the Union Library Keystone Recreation, Park, and Conservation Fund Grant.

10. Union Library Expenditure List

Motion: Motion to approve the Union Library Expenditure List for the month of October 2020 in the amount of \$14,989.03.

11. 2021 Fee Schedule

Motion: Motion to approve Resolution 2020-54, establishing the 2021 fee schedule for the Borough of Hatboro.

12. Preliminary Adoption 2021 Budget

Motion: Motion to approve the preliminary adoption of the 2021 operating budget.

13. Miller Meadow Improvement Project Payment #3

Motion: Motion to approve Payment Request #3 for the Miller Meadow Improvement Project in the amount of \$61,973.30.

14. Eaton Park Streambank Restoration Project Payment Request No. 1

Motion: Motion to approve payment request #1 for the Eaton Park Streambank Restoration Project in the amount of \$102,998.00.

15. Friends of Cressbrook Establishment

Motion: Motion to establish the Friends of Cressbrook Organization.

16. Resignation of Public Works Superintendent

Motion: Motion to approve the resignation of Brent Sine from the position of Public Works Superintendent.

17. Jacksonville Green Letter of Credit

Motion: Motion to approve the letter of credit for Jacksonville Green for the 18-month maintenance period.

18. 18 Horsham Road Assessment Appeal

Motion: Motion to approve the assessment appeal for 18 Horsham Road, Aspen Mill.

19. Sale of Vehicles

Motion: Motion to approve the sale of vehicles and miscellaneous parts on Municibid.

20. Final Approval of Police Contract

Motion: Motion to approve the final contract for the Hatboro Police Department.

21. December Meeting Date

Motion: Motion to change the December Committee/Council meeting date to Monday, December 21, 2020 at 7:00 PM via Zoom.

OLD BUSINESS AND UPDATES

NEW BUSINESS

PUBLIC COMMENT

(President Bollendorf)

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.