BOROUGH OF HATBORO COUNCIL

COMMITTEE MEETING
MONDAY, NOVEMBER 16, 2026
7:00 PM

COMMITTEE MEETING

CALL TO ORDER (President Reichner)

PLEDGE OF ALLEGIANCE (Chief Ruegg)

INVOCATION (Mayor Schultz)

MOMENT OF SILENCE HONORING JOANNE FAIRLIE

MEETING NOTES

- Public Comment
  - Addressing Council
  - Time Allotment

PUBLIC COMMENT

NEW BUSINESS

1. Public Safety Committee (Jacobus/McCuen)
   - Enterprise Fire Company Expenditure List

2. Finance/Grants Committee (Smith/Shay)
   - Union Library Expenditure List
   - Delaware Valley Insurance Trust Rate Stabilization Credits
   - Preliminary Adoption of 2027 Operating Budget
   - Local Share Account Grant Resolutions
   - Pennsylvania Historic Museum Commission Keystone Historic Preservation Grant
   - 2-4 Home Road Final Financial Security Release
   - Pool Slide Purchase

3. Community Outreach & Events Committee (McCuen/Hendrickson)
   - Upcoming Events
   - New Businesses
   - Pennypack Committee Update

4. Public Works Committee (Shay/Jacobus)
    - 2026 Road Paving Program Change Order #2
    - 2026 Road Program Final Payment

5. Environmental Affairs & Parks (Myers/Smith)
    - Environmental Affairs & Parks Update

6. Administration Committee (Hendrickson/Myers)
    - Meeting Announcements
    - West Moreland Avenue Bridge Project Update
    - Dissolution of Friends of Cressbrook
    - Millbrook/Cressbrook Lease Agreement Discussion
    - Junior Councilpersons Appointments
    - Shade Tree Appointment
    - Environmental Advisory Council Resignation
    - Boards and Commissions Vacancy Announcements

OLD BUSINESS & UPDATES

PUBLIC COMMENT *(President Reichner)*

ADJOURNMENT

COUNCIL MEETING AGENDA

1. **CALL TO ORDER**

2. **MEETING NOTES**
    - Public Comment
        - Addressing Council
        - Time Allotment

3. **PUBLIC COMMENT – *(Voting Items Only)***

4. **MAYOR'S REPORT** ***(Mayor Schultz)***

5. **OFFICERS' REPORTS**

    - President's Report ***(President Reichner)***
    - Treasurer's Report ***(Manager Hegele)***

6. **SOLICITOR'S REPORT**

7. **ENGINEER'S REPORT**

8. **MANAGER'S REPORT**

9. **STAFF REPORTS**
   - Police *(Chief Ruegg)*
   - Tax Collections *(Tax Collector Mount)*
   - Public Works *(Manager Hegele)*
   - Downtown Development Update *(Manager Hegele)*
   - Fire Marshal Report *(Fire Marshal Valesky)*
   - Fire Company Report *(Fire Company President Croak)*
   - Second Alarmers Report (*Chief Davidson)*
   - Union Library Report

ORDER OF BUSINESS & VOTING ITEMS

1. **Acknowledge Receipt of Reports**
   Motion: Motion to acknowledge receipt of Public Works, Fire Marshal, Treasurer's Reports, EAC Minutes, and UMHJSA Minutes.
2. **Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**
   Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of November 2026.
3. **October 20, 2026 Budget Workshop Meeting Minutes**
   Motion: Motion to approve the October 20, 2026 Budget Workshop Meeting Minutes.
4. **October 26, 2026, Committee/Council Meeting Minutes**
   Motion: Motion to approve the October 26, 2026, Committee/Council Meeting Minutes.
5. **Enterprise Fire Company Expenditure List**
   Motion: Motion to approve the Enterprise Fire Company Expenditure list for the month of October 2026 in the amount of $6,453.83.
6. **Union Library Expenditure List**
   Motion: Motion to approve the Union Library Expenditure List for the month of September in the amount of $22,166.00.
   Motion: Motion to approve the Union Library Expenditure List for the month of October in the amount of $21,147.00.
7. **Delaware Valley Insurance Trust Rate Stabilization Credits**
   Motion: Motion to utilize $15,972.00 in Rate Stabilization Credits towards offsetting the Borough of Hatboro's 2027 Health Insurance Premiums.
   Motion: Motion to utilize $5,957 in Rate Stabilization Credits towards offsetting the Borough of Hatboro's 2027 Property and Liability Insurance Premiums.

Motion: Motion to utilize $20,445 in Rate Stabilization Credits towards offsetting the Borough of Hatboro's 2027 Property and Liability Insurance Premiums.

8. **Preliminary Adoption of 2027 Operating Budget**
   Motion: Motion to approve preliminary adoption of the 2027 Operating Budget.
9. **Local Share Account Grant Resolutions**
   Motion: Motion to approve Resolution 2026-14, authorizing application to the Local Share Account Grant Program for the purchase of a parking kiosk.
   Motion: Motion to approve Resolution 2026-15, authorizing application to the Local Share Account Grant Program for the Pennypack Community Center HVAC Project.
10. **Pennsylvania Historic Museum Commission Keystone Historic Preservation Grant**
    Motion: Motion to authorize application to the Pennsylvania Historic Museum Commission Keystone Historic Preservation Grant for the Borough Hall Window Project.
11. **2-4 Home Road Final Financial Security Release**
    Motion: Motion to approve the final financial security release for the 2-4 Home Road Project in the amount of $10,247.29.
12. **Pool Slide Purchase**
    Motion: Motion to approve the purchase of the new pool slide in the amount of $123,560.00 in accordance with the Local Share Account Grant Award.
13. **2026 Road Program Change Order #2**
    Motion: Motion to approve Change Order $2 for the 2026 Road Paving Program which reduces the total contract amount by $35,946.49.
14. **2026 Road Program Final Payment**
    Motion: Motion to approve Payment #1 (Final Payment) to Bray Brothers Inc. for the 2026 Road Program in the amount of $152,088.80. A total of $141,745.70 shall be paid from Liquid Fuels Funds and a total of $10,342.80 shall be paid from Local Borough Funds.
15. **Dissolution of Friends of Cressbrook**
    Motion: Motion to approve the dissolution of the Friends of Cressbrook Organization.
16. **Junior Councilpersons Appointments**
    Motion: Motion to appoint Ashton McCullough to the position of Junior Councilperson for the Borough of Hatboro for a one year term ending December 31, 2027.
    Motion: Motion to appoint Karen Zhinn-Quito to the position of Junior Councilperson for the Borough of Hatboro for a one year term ending December 31, 2027.
17. **Shade Tree Appointment**
    Motion: Motion to appoint Marianne Shaeffer to the Shade Tree Commission for a term ending December 31, 2028.
18. **Environmental Advisory Council Resignation**
    Motion: Motion to accept the letter of resignation submitted by Matthew Maguire, resigning from the Environmental Advisory Council.

OLD BUSINESS AND UPDATES

NEW BUSINESS

PUBLIC COMMENT *(President Reichner)*

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meetings for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make a comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meetings of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.

2. No member of the public shall make a comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.

3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.

4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.

5. The purpose of the Public Comment Period is to receive comments, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.

6. Comments that make personal attacks on anyone shall not be allowed.

7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.