



**BOROUGH OF HATBORO COUNCIL  
PUBLIC MEETING  
MONDAY, NOVEMBER 27, 2023  
7:00 PM**

**CONDITIONAL USE HEARING – 24 – 28 S. York Road**

**1. CALL TO ORDER**

**2. PUBLIC COMMENT**

**3. PUBLIC HEARING: 24-28 S. York Road Conditional Use**

**4. VOTING ITEMS**

***Motion:*** Motion to approve the Conditional Use Application submitted by the Developer at 24-28 S. York Road, Hatboro, PA 19040 to permit a development consisting of 36 residential apartment units and 1 commercial unit.

***Motion:*** Motion to approve the preliminary/final land development application for the property located at 24-28 S. York Road (Resolution 2023-40)

**5. PUBLIC COMMENT**

**6. ADJOURNMENT**

**COUNCIL MEETING AGENDA**

**1. CALL TO ORDER**

**2. INVOCATION (Mayor Schultz)**

**3. PLEDGE OF ALLEGIANCE (Chief Gardner)**

**4. MEETING NOTES**

- Public Comment
  - Addressing Council
  - Time Allotment

**5. PUBLIC COMMENT – (Voting Items Only)**

**6. MAYOR'S REPORT**

***(Mayor Schultz)***

## 7. OFFICERS' REPORTS

- President's Report *(President Bollendorf)*
- Treasurer's Report *(Treasurer Smith)*

## 8. SOLICITOR'S REPORT

## 9. ENGINEER'S REPORT

- York/Summit and Jacksonville/Meadowbrook Flasher Presentation

## 10. MANAGER'S REPORT

- Announcement: DCNR Lawn to Meadow Q&A Date Change - January 8, 2023

## 11. STAFF REPORTS

- Police *(Chief Gardner)*
- Tax Collections *(Tax Collector Mount)*
- Public Works *(Manager Hegele)*
  - *Trash Presentation*
- Downtown Development Update *(Manager Hegele & Cindy Bollendorf)*
- Fire Marshal Report *(Fire Marshal Valesky)*
- Fire Company Report *(Fire Company President Ide)*
- Union Library Report

## ORDER OF BUSINESS & VOTING ITEMS

### 1. **Acknowledge Receipt of Reports**

**Motion:** Motion to acknowledge the receipt of UMHJSA Minutes, EAC Minutes, Public Works, Fire Marshal, Tax Collector, and Treasurer's Reports.

### 2. **Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**

**Motion:** Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of November 2023.

### 3. **October 23, 2023 Committee/Council Meeting Minutes**

**Motion:** Motion to approve the October 23, 2023 Council Meeting Minutes.

### 4. **November 13, 2023 Committee Meeting Minutes**

**Motion:** Motion to approve the November 13, 2023 Committee Meeting Minutes.

### 5. **November 15, 2023 Budget Workshop Meeting Minutes**

**Motion:** Motion to approve the November 15, 2023 Budget Workshop Meeting Minutes.

### 6. **Enterprise Fire Company Expenditure List**

**Motion:** Motion to approve the Enterprise Fire Company Expenditure List for the month of October 2023 in the amount of \$21,556.59.

### 7. **Ratification of Police Officer Conditional Offer of Employment**

**Motion:** Motion to ratify the two conditional offers of employment for the position of Police Officer authorized by Council on November 13, 2023.

**8. Library Expenditure List**

*Motion:* Motion to approve the Union Library Expenditure List for the Months of October and November in the amount of \$39,474.78.

**9. 2024 Operating Budget Preliminary Adoption**

*Motion:* Motion to approve the preliminary adoption of the 2024 Operating Budget for the Borough of Hatboro.

**10. Delaware Valley Trust Reward Credits Announcement**

*Motion:* Motion to approve the use of 33% of Rate Stabilization Fund Credits towards offsetting the Borough's health, liability, and workers compensation premiums for 2024.

**11. 2023 Liquid Fuels Payment #1**

*Motion:* Motion to approve payment #1 for the 2023 Liquid Fuels Project to James D. Morrissey in the amount of \$111,381.75.

**12. Liquid Fuels Payment #2**

*Motion:* Motion to approve payment #2 for the 2023 Liquid Fuels Project to James D. Morrissey in the amount of \$3,348.75.

**13. Liquid Fuels Change Order #1**

*Motion:* Motion to approve change order #1 for the 2023 Liquid Fuels Road Paving Project resulting in a contract reduction of \$89,744.60.

**14. Victorian Village Line of Credit Release #4**

*Motion:* Motion to approve the Line of Credit Release #4 for the Victorian Village Project in the amount of \$167,307.61. This release will leave a balance of \$80,289.95 in the developer's financial security.

**15. Multimodal Transportation Fund Grant**

*Motion:* Motion to approve the multimodal transportation fund grant application for the West Monument Bridge Project.

**16. Local Share Account Grant**

*Motion:* Motion to approve the application to the no match Local Share Account Grant in the amount of \$818,378.30 for walking trails and a rain garden in Memorial Park.

**17. Library Tree Lighting Event Request**

*Motion:* Motion to approve the Special Event Request for the Union Library Tree Lighting on December 1, 2023.

**18. Bight Ordinance**

*Motion:* Motion to authorize staff and Solicitor Geiser to begin preparing a Blight Ordinance for the Borough of Hatboro.

**OLD BUSINESS AND UPDATES**

**NEW BUSINESS**

**1. Hatboro Station Line of Credit Release #10**

*Motion:* Motion to approve the Line of Credit Release #10 for the Hatboro Station Project in the amount of \$325,898.88. This release is contingent upon the developer removing trees required by PECO and remittance of a fee in lieu for the replacement of the trees.

**2. PennDOT Winter Services Agreement Resolution**

*Motion:* Motion to approve Resolution 2023-39 authorizing Manager Hegele to sign the PennDOT Winter Services Agreement.

**PUBLIC COMMENT**

*(President Bollendorf)*

**ADJOURNMENT**

# The Borough of Hatboro Public Comment Policy

## I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

## II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.