



BOROUGH OF HATBORO COUNCIL

**COMMITTEE MEETING
MONDAY, DECEMBER 15, 2025
7:00 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE (Chief Ruegg)

INVOCATION (Mayor Schultz)

MEETING NOTES

- Public Comment
 - Addressing Council
 - Time Allotment

PUBLIC COMMENT

NEW BUSINESS

1. Public Safety Committee (Jacobus/Shay)
 - Enterprise Fire Company Expenditure List
 - Police Records Disposal Resolution
2. Finance/Grants Committee (Myers/Reichner)
 - ParkMobile Agreement
 - Milliner Lofts Final Financial Security Release
 - Final Adoption of 2026 Operating Budget
 - 2026 Tax Ordinance
 - 2026 Fee Schedule
 - 2026 Tax and Revenue Anticipation Note Resolution
3. Community Outreach & Events Committee (Hoover/Hendrickson)
 - Upcoming Events
 - Hallowell HSA Bougie Bingo Event Request
4. Public Works Committee (Shay/Hoover)
 - Holiday Recycling Collection
 - 2025 Road Paving Program Change Order #3
 - 2025 Road Paving Program Final Payment

5. Environmental Affairs & Parks (Hendrickson/Jacobus)

6. Administration Committee (Reichner/Myers)

- 2026 Meeting Schedule
- Meeting Announcements
- Volunteer Announcements
- Montgomery County Planning Commission Contract

OLD BUSINESS & UPDATES

PUBLIC COMMENT

(President Bollendorf)

ADJOURNMENT

COUNCIL MEETING AGENDA

1. **CALL TO ORDER**

2. **MEETING NOTES**

- Public Comment
 - Addressing Council
 - Time Allotment

3. **PUBLIC COMMENT – (Voting Items Only)**

4. **MAYOR’S REPORT**

(Mayor Schultz)

5. **OFFICERS’ REPORTS**

- President’s Report
- Treasurer’s Report

(President Bollendorf)

(Treasurer Smith)

6. **SOLICITOR REPORT**

7. **ENGINEER’S REPORT**

8. **MANAGER’S REPORT**

11. **STAFF REPORTS**

- Police
- Tax Collections
- Public Works

(Chief Ruegg)

(Tax Collector Mount)

(Manager Hegele)

- Downtown Development Update
- Fire Marshal Report
- Fire Company Report
- Second Alarmers Report
- Union Library Report

(Manager Hegele and Cindy Bollendorf)
 (Fire Marshal Valesky)
 (Fire Company President Croak)
 (Chief Davidson)

ORDER OF BUSINESS & VOTING ITEMS

1. Acknowledge Receipt of Reports

Motion: Motion to acknowledge receipt of Public Works, Fire Marshal, Treasurer's Reports, Shade Tree Minutes, and UMHSA Minutes.

2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers

Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of December 2025.

3. November 17, 2025, Committee/Council Meeting Minutes

Motion: Motion to approve the November 17, 2025, Committee/Council Meeting Minutes.

4. Enterprise Fire Company Expenditure List

Motion: Motion to approve the Enterprise Fire Company Expenditure List for the month of November 2025 in the amount of \$13,118.25.

5. Police Records Disposal Resolution

Motion: Motion to approve Resolution 2025-46 authorizing the disposal of certain records held by the Hatboro Police Department in accordance with the Municipal Records Retention Act.

6. ParkMobile

Motion: Motion to enter an agreement with ParkMobile allowing the use of credit cards for parking meter and lot fees throughout the Borough.

7. Milliner Lofts Final Financial Security Release

Motion: Motion to approve the final financial security release for the Milliner Lofts Project in the amount of \$125,309.40. Release of funds shall be contingent upon the contractor filing the required 18-month maintenance bond and installation of inlet filter.

8. Final Adoption of 2026 Operating Budget

Motion: Motion to approve final adoption of the 2026 Operating Budget for the Borough of Hatboro.

9. 2026 Tax Ordinance

Motion: Motion to approve Ordinance 1082, establishing tax millages for the year 2026 for the Borough of Hatboro.

10. 2026 Fee Schedule

Motion: Motion to approve Resolution 2025-45 adopting the 2026 Fee Schedule for the Borough of Hatboro.

11. 2026 Tax and Revenue Anticipation Note Resolution

Motion: Motion to approve Resolution 2025-48 approving the Tax and Revenue Anticipation Note for the year 2026.

12. 2026 Event Requests

Motion: Motion to approve the Hallowell HAS Bougie Bingo Event Request for February 6, 2026.

13. 2025 Road Paving Program Change Order #3

Motion: Motion to approve Change Order #3 for the 2025 Road Paving Program resulting on a contract reduction of \$4,620.00.

14. 2025 Road Paving Program Payment #2 (Final)

Motion: Motion to approve Payment #2 (Final) for the 2025 Road Paving Program to Land Tech Enterprises in the amount of \$8,597.81.

15. 2026 Meeting Schedule

Motion: Motion to approve the 2026 Meeting Schedule for the Borough of Hatboro.

16. Montgomery County Planning Commission Contract Renewal

Motion: Motion to approve Resolution 2025-47, renewing the Borough's Planning Assistance Contract with the Montgomery County Planning Commission.

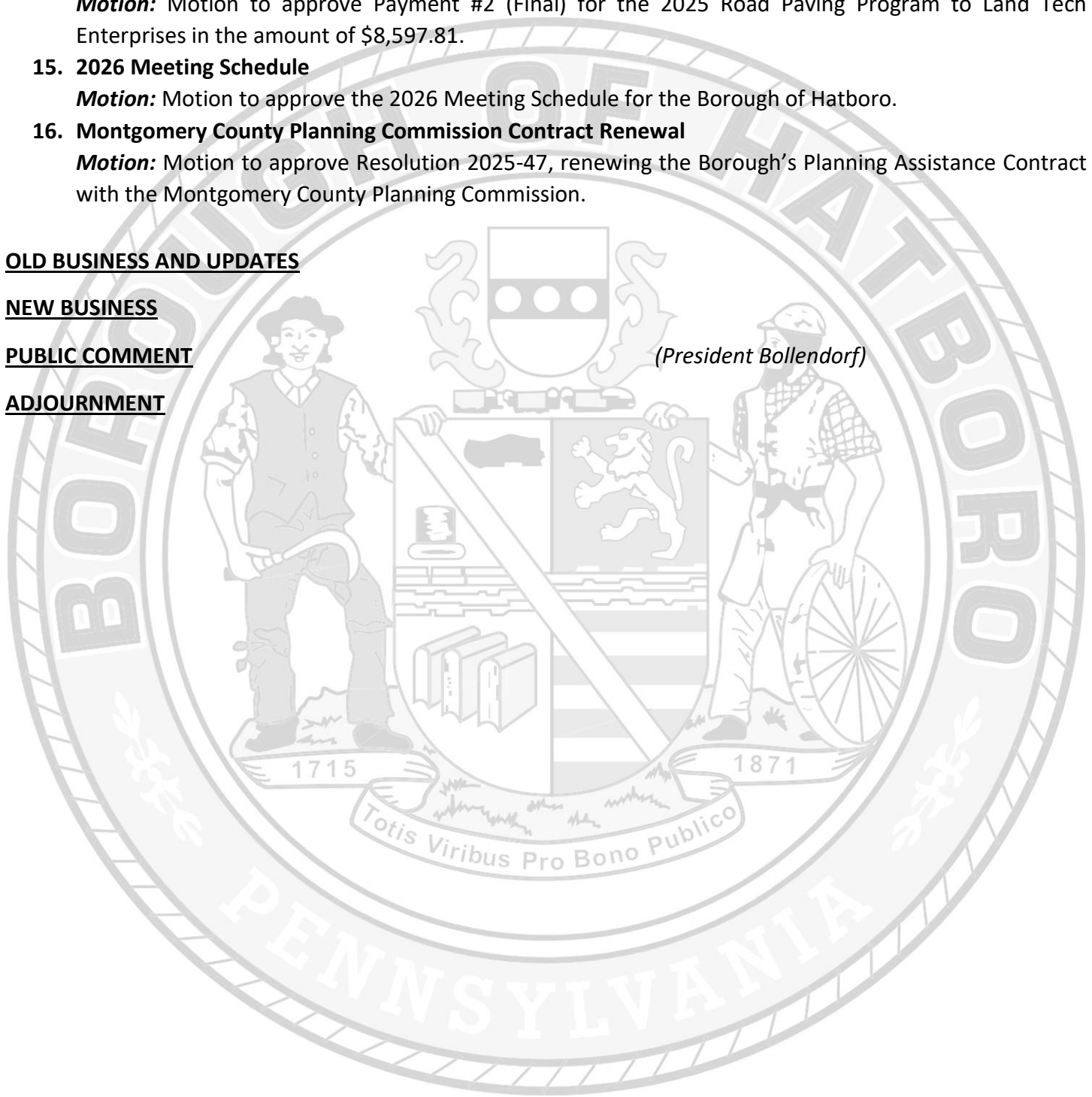
OLD BUSINESS AND UPDATES

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

(President Bollendorf)



The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meetings for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make a comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meetings of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make a comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comments, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comments that make personal attacks on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.