



**BOROUGH OF HATBORO COUNCIL  
PUBLIC MEETING  
MONDAY, DECEMBER 18, 2023  
7:00 PM**

**COUNCIL MEETING AGENDA**

1. **CALL TO ORDER**
2. **INVOCATION (Mayor Schultz)**
3. **PLEDGE OF ALLEGIANCE (Chief Gardner)**
4. **PRESENTATION OF RETIREMENT PLAQUE FOR DETECTIVE SERGEANT GOOLD**
5. **PRESENTATION OF CERTIFICATE TO HONOR GEORGE AND ANNE MYERS**
6. **COMMENDATION FOR SERGEANT SIMON AND OFFICER MCMAHON**
7. **MEETING NOTES**
  - Public Comment
    - Addressing Council
    - Time Allotment
8. **PUBLIC COMMENT – (Voting Items Only)**
9. **MAYOR’S REPORT** *(Mayor Schultz)*
10. **OFFICERS’ REPORTS**
  - President’s Report *(President Bollendorf)*
  - Treasurer’s Report *(Treasurer Smith)*
11. **SOLICITOR’S REPORT**
12. **ENGINEER’S REPORT**
13. **MANAGER’S REPORT**
  - Reminder About Move to Loller
  - Reorganization Announcement: January 2, 2024 at 7 PM

## **11. STAFF REPORTS**

- Police (Chief Gardner)
- Tax Collections (Tax Collector Mount)
- Public Works (Manager Hegele)
  - Special Holiday Trash Collection
- Downtown Development Update (Manager Hegele & Cindy Bollendorf)
- Fire Marshal Report (Fire Marshal Valesky)
- Fire Company Report (Fire Company President Ide)
- Union Library Report

## **ORDER OF BUSINESS & VOTING ITEMS**

### **1. Acknowledge Receipt of Reports**

**Motion:** Motion to acknowledge the receipt of UMHJSA Minutes, Public Works, Fire Marshal, Tax Collector, and Treasurer's Reports.

### **2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**

**Motion:** Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of December 2023.

### **3. November 27, 2023 Committee/Council Meeting Minutes**

**Motion:** Motion to approve the November 27, 2023 Council Meeting Minutes.

### **4. December 4, 2023 Committee Meeting Minutes**

**Motion:** Motion to approve the December 4, 2023 Committee Meeting Minutes.

### **5. Enterprise Fire Company Expenditure List**

**Motion:** Motion to approve the Enterprise Fire Company Expenditure List for the month of November 2023 in the amount of \$6,266.25.

### **6. Library Expenditure List**

**Motion:** Motion to approve the Union Library Expenditure List for the Months of December in the amount of \$40,482.00.

### **7. 2024 Operating Budget Final Adoption**

**Motion:** Motion to approve the final adoption of the 2024 Operating Budget for the Borough of Hatboro.

### **8. Tax Rate Ordinance**

**Motion:** Motion to approve Ordinance No. 1076 affixing the tax rates for 2024.

### **9. 2024 Fee Schedule**

**Motion:** Motion to approve Resolution 2023-41, adopting the fee schedule for the year 2024.

### **10. Memorial Park Streambank Notice of Intent to Award**

**Motion:** Motion to issue a notice of intent to award the Memorial Park Streambank Restoration Project to Flyway Excavating in the amount of \$329,275.00.

### **11. Windsor and Meadowbrook Intersection Notice of Intent to Award**

**Motion:** Motion to issue a notice of intent to award the Windsor and Meadowbrook Intersection Improvement Project to G&B Construction in the amount of \$374,293.00.

### **12. 2024 Meeting Schedule**

**Motion:** Motion to approve the 2024 Meeting Schedule for the Borough of Hatboro.

### **13. Hatboro Station Land Development Resolution Amendment**

**Motion:** Motion to approve Resolution 2023-42, amending the Hatboro Station Land Development requirements to reflect a fee in lieu for landscaping.

## **OLD BUSINESS AND UPDATES**

## **NEW BUSINESS**

### **1. Fire Lane Designation Ordinance Update**

**Motion:** Motion to authorize the Fire Marshal and Solicitor Geiser to begin preparing an update to the Borough's Fire Lane Ordinance.

### **2. Wawa Line of Credit Release:**

**Motion:** Motion to approve the Wawa Line of Credit Release Number 4 in the amount of \$716,530.33. This will leave a remaining balance of \$130,219.04 in the developer's financial security.

## **PUBLIC COMMENT**

*(President Bollendorf)*

## **ADJOURNMENT**

# The Borough of Hatboro Public Comment Policy

## I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

## II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.