



BOROUGH OF HATBORO COUNCIL

PUBLIC MEETING

MONDAY, DECEMBER 20, 2021

7:00 PM

COUNCIL MEETING AGENDA

1. CALL TO ORDER

2. PUBLIC COMMENT – (Voting Items Only)

3. MAYOR’S REPORT

(Mayor Schultz)

4. OFFICERS’ REPORTS

- President’s Report

(President Bollendorf)

- Executive Session Announcement

- Treasurer’s Report

(Treasurer Smith)

5. SOLICITOR’S REPORT

6. ENGINEER’S REPORT

- Windsor, Lancaster, and Meadowbrook Presentation
- Bonair, N. Penn., E. Monument Presentation

7. MANAGER’S REPORT

8. STAFF REPORTS

- Police
- Tax Collections
- Public Works
- Deputy Superintendent Parks Report
- Downtown Development Update
- Fire Marshal
- Fire Company Report
- Union Library Report

(Chief Gardner)

(Tax Collector Mount)

(Superintendent Frydlewicz)

(Deputy Superintendent Dermer)

(Manager Hegele & Cindy Bollendorf)

(Fire Marshal Pristatskiy)

(Fire Company President Mount)

(Librarian Michael Celec)

ORDER OF BUSINESS & VOTING ITEMS

1. Acknowledge Receipt of Reports

Motion: Motion to acknowledge the receipt of UMHJSA Minutes, Tax Collections, Public Works, Fire Marshal, and Treasurer's Reports.

2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers

Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of December 2021.

3. November 4, 2021 Budget Workshop Minutes

Motion: Motion to approve the November 4, 2021 Budget Workshop Minutes.

4. November 22, 2021 Committee/Council Meeting Minutes

Motion: Motion to approve the November 22, 2021 Council Meeting Minutes.

5. December 6, 2021 Committee Meeting Minutes

Motion: Motion to approve the December 6, 2021 Committee Meeting Minutes.

6. Enterprise Fire Company Expenditure List

Motion: Motion to approve the Enterprise Fire Company Expenditure List for the month of November 2021 in the amount of \$9,521.78.

7. Union Library Expenditure List

Motion: Motion to approve the revised Union Library Expenditure List for the month of December 2021 in the amount of \$15,120.

8. Borough Hall HVAC Payment #2

Motion: Motion to approve Payment #2 to Guy M. Cooper in the amount of \$70,168.00 for the Borough Hall HVAC Project.

9. Earl Lane ADA Ramp Project Payment #2

Motion: Motion to approve Payment #2 to NJS Concrete in the amount of \$8,409.09 for the Earl Lane ADA Ramp Project.

10. Corinthian Trail Payment #3

Motion: Motion to approve Payment #3 to Marino Corporation in the amount of \$74,450.51 for the Corinthian Trail Project.

11. 2021 Road Program Payment #2

Motion: Motion to approve Payment #2 to Bray Brothers Inc. in the amount of \$1,770.02 for the 2021 Road Paving Program.

12. Adoption of 2022 Fee Schedule

Motion: Motion to approve Resolution 2021-50, adopting the fee schedule for the year 2022.

13. 2022 Tax Rate Ordinance

Motion: Motion to approve Ordinance No. 1068 establishing the tax rate for the Borough of Hatboro for the year 2022.

14. 2022 Tax Collector Rate Resolution

Motion: Motion to approve Resolution 2021-51, establishing the salary for the Tax collector through 2025.

15. Adoption of 2022 Budget

Motion: Motion to adopt the 2022 operating budget for the Borough of Hatboro.

16. 2022 Meeting Schedule

Motion: Motion to approve the meeting schedule for the year 2022.

OLD BUSINESS AND UPDATES

NEW BUSINESS

1. Earl Lane ADA Ramps Change Order #1

Motion: Motion to approve Change Order #1 for the Earl Lane ADA Ramp Project resulting in a reduction of contract value in the amount of \$12,993.35.

2. 2021 Road Paving Program Change Order #1

Motion: Motion to approve Change Order #1 for the 2021 Road Paving Program resulting in a reduction of contract value in the amount of \$26,818.75.

3. Borough Hall Windows

Motion: Motion to select the _____ window option for the Borough Hall Window Replacement project.

4. Borough Hall Change Order

Motion: Motion to approve Change Order No. 1 for the Borough Hall HVAC/Fire Protection Project in the amount of \$54,427.00 and a time extension of 75 days to remove plaster determined to be in unsatisfactory condition, install drywall at various locations, remove wood substructure from women's bathroom, and install R13 insulation for the 2nd floor drywall installation.

PUBLIC COMMENT

(President Bollendorf)

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.