BOROUGH OF HATBORO COUNCIL
PUBLIC MEETING
MONDAY, FEBRUARY 24, 2025
7:00 PM

COUNCIL MEETING AGENDA

1. **CALL TO ORDER**

2. **INVOCATION (Mayor Schultz)**

3. **PLEDGE OF ALLEGIANCE (Chief Ruegg)**

4. **RECOGNITION OF BOGGS PRINTING 45th ANNIVERSARY**

5. **MEETING NOTES**
   - Public Comment
     - Addressing Council
     - Time Allotment

6. **PUBLIC COMMENT – *(Voting Items Only)***

7. **MAYOR'S REPORT** ***(Mayor Schultz)***

8. **OFFICERS' REPORTS**
   - President's Report ***(President Bollendorf)***
   - Treasurer's Report ***(Treasurer Smith)***

9. **SOLICITOR REPORT**

10. **ENGINEER'S REPORT**

11. **MANAGER'S REPORT**

11. **STAFF REPORTS**
    - Police *(Chief Ruegg)*
    - Tax Collections *(Tax Collector Mount)*
    - Public Works *(Manager Hegele)*
    - Downtown Development Update *(Manager Hegele and Cindy Bollendorf)*
    - Fire Marshal Report *(Fire Marshal Valesky)*

- Fire Company Report *(Fire Company President Brown)*
- Second Alarmers Report (*Chief Davidson)*
- Union Library Report

ORDER OF BUSINESS & VOTING ITEMS

1. **Acknowledge Receipt of Reports**
   Motion: Motion to acknowledge receipt of Public Works, Fire Marshal, Treasurer's Reports, and UMHJSA minutes.
2. **Approval of Warrant List, Payment of Bills, Manual Checks and Transfers**
   Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of February 2025.
3. **January 27, 2025 Council Meeting Minutes**
   Motion: Motion to approve the January 27, 2025 Council Meeting Minutes.
4. **February 10, 2025 Committee Meeting Minutes**
   Motion: Motion to approve the February 10, 2025 Committee Meeting Minutes.
5. **Enterprise Fire Company Expenditure List**
   Motion: Motion to approve the Enterprise Fire Company Expenditure List for the month of January 2025 in the amount of $22,058.34.
6. **Fire Inspection Ordinance Amendment**
   Motion: Motion to authorize Manager Hegele and Fire Marshal Valesky to begin working with Solicitor Geiser on an amendment to the Borough's Fire Inspection Ordinance.
7. **Firehouse Grant Extension**
   Motion: Motion to approve the submission of an extension request for the Fire House Improvement Grant.
8. **2025 Insurance Company Risk Control Grant**
   Motion: Motion to approve the purchase of suppressor device for the Hatboro Police Department in the amount of $3,999. This purchase will be reimbursed through the Delaware Valley Trusts Risk Control Grant Program.
9. **Pedestrian Improvement Project Change Order #3**
   Motion: Motion to approve Change Order #3 for the Pedestrian Improvement Project resulting in a net contract reduction of $103,340.34.
10. **Pedestrian Improvement Project Final Payment**
    Motion: Motion to approve the final payment request for the Pedestrian Improvement Project to Marino Corporation in the amount of $38,959.06.
11. **2025 Special Event Requests**
    Motion: Motion to approve the 2025 Special Event Requests for the Borough of Hatboro in accordance with the list submitted to Borough Council.
12. **Ratification of Boy Scout Bingo Fundraiser Alcohol Permit**
    Motion: Motion to ratify Chief Ruegg and Manager Hegele's approval of the Alcohol Permit for the Boy Scout Designer Bag Bingo event.
13. **Sale of Bobcat on Municibid**
    Motion: Motion to authorize staff to list the sale of the Bobcat on Municibid.
14. **Certified Bird Town Application**

Motion: Motion to authorize signature of the certified bird town application.

15. **24-28 S. York Road Balcony Request**
    Motion: Motion to approve the field change request from the developer at 24-28 S. York Road allowing a portion of the third floor roof to be changed into two balconies in accordance with the revised plan set.
16. **Celano Park Aqua Easement**
    Motion: Motion to approve the easement agreement between the Borough of Hatboro and Aqua America for water main improvements in Celano Park.
17. **120 E. Montgomery Avenue Cell Tower Lease Amendment**
    Motion: Motion to accept the new lease terms from SBA Communications for the cell tower located at 120 E. Montgomery Avenue. The new lease rate for this tower shall be $1,500 per month.
18. **350 N. York Road Assessment Appeal Settlement Stipulation**
    Motion: Motion to approve the Assessment Appeal Settlement Stipulation for the property located at 350 N. York Road. This assessment appeal will result in an additional $35,346.99 owed to the Borough.
19. **EAC Appointments**
    Motion: Motion to make an appointment to the Environmental Advisory Council for a term of 2 years.
    Motion: Motion to make an appointment to the position of Chair of the Environmental Advisory Council.

OLD BUSINESS AND UPDATES

NEW BUSINESS

1. **Victorian Village Conditional Use**
   Motion: Motion to authorize Staff and Solicitor Geiser to schedule a Conditional Use Hearing for the Victorian Village Conditional Use Amendment Application. Hearing date and time shall be subject to Planning Commission recommendation.
2. **Tax Collector Rate Resolution**
   Motion: Motion to approve Resolution 2025-28 establishing the annual salary for the Borough of Hatboro Tax Collector for years 2026-2029.

PUBLIC COMMENT *(President Bollendorf)*

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.

2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.

3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.

4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.

5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.

6. Comment that makes personal attack on anyone shall not be allowed.

7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.