



BOROUGH OF HATBORO COUNCIL

PUBLIC MEETING
MONDAY, MAY 17, 2021
7:00 PM

COMMITTEE MEETING AGENDA

CALL TO ORDER

- Invocation – *(Mayor Schultz)*
- Pledge of Allegiance – *(Chief Gardner)*

MEETING NOTES

- Public Comment
 - Addressing Council
 - Time Allotment

PUBLIC COMMENT

NEW BUSINESS

1. Public Safety Committee *(Ostrander/Anzinger)*
 - Enterprise Fire Company Expenditure List
2. Finance/Grants Committee: *(Stockton/McMenamin)*
 - Fee Schedule Update (Hookah Ordinance Fees)
 - Fee Schedule Update (Pool Fees)
 - Fee Schedule (Gazebo Rental Fees)
 - Keep Pennsylvania Beautiful Grant
 - Watershed Restoration and Protection Grant
 - Growing Greener Grant
 - DCED Multimodal Transportation Grant
 - Union Library Expenditure List
3. Community Outreach & Events Committee *(Reichner/Stockton)*
 - “Faith in Blue” Special Event Request
 - Yoga in Eaton Park Event Request
 - Electronic Newsletter Sign Up Announcement
 - New Businesses
 - May/June Events
 - Historic Overlay Ordinance Update/Discussion
 - Zoning Sub-Committee Update

- Wawa update
- 4. Public Works Committee (Benjamin/Ostrander)
 - 2021 Road Paving Project
 - Pool Cleaning/Sanitization
- 5. Environmental Affairs & Parks Committee (Anzinger/Reichner)
 - Amendment to Parks Rules for Gazebo in Miller Meadow (Use & Decorating Regulations)
 - EAC Update
- 6. Administration Committee (Stockton/McMenamin)
 - Solicitation Ordinance Update
 - Pool Employee Ratification List
 - Snackstand RFP
 - Appointment of Deputy Code Official
 - Borough Hall HVAC Project – Fire Suppression Contract
 - Borough Hall HVAC Project – Mechanical Contract
 - June 2021 Meeting Announcements

OLD BUSINESS & UPDATES

PUBLIC COMMENT

ADJOURNMENT

MAY 17, 2021 COUNCIL MEETING AGENDA

1. CALL TO ORDER

2. PUBLIC COMMENT – (Voting Items Only)

3. MAYOR’S REPORT

(Mayor Schultz)

4. OFFICERS’ REPORTS

- President’s Report *(President Bollendorf)*
 - Virtual Meeting Announcement
 - Meeting Update July 2021 & All Future Borough Meetings
- Treasurer’s Report *(Treasurer Rich)*

5. SOLICITOR’S REPORT

6. ENGINEER’S REPORT

7. MANAGER'S REPORT

8. STAFF REPORTS

- Police (Chief Gardner)
- Tax Collections (Tax Collector Mount)
- Public Works (Superintendent Frydlewicz)
- Deputy Superintendent Parks Report (Deputy Superintendent Dermer)
- Downtown Development Update (Manager Hegele & Cindy Bollendorf)
- Fire Marshal (Fire Marshal Hauser)
- Fire Company Report (Fire Company President Mount)
- Union Library Report (Librarian Michael Celec)

ORDER OF BUSINESS & VOTING ITEMS

1. Acknowledge Receipt of Reports

Motion: Motion to acknowledge the receipt of UMHJSA Minutes, Historical Commission Minutes, Tax Collections, Public Works, Fire Marshal, and Treasurer's Reports

2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers

Motion: Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of May 2021.

3. April 19, 2021 Committee/Council Meeting Minutes

Motion: Motion to approve the April 19, 2021 Committee/Council Meeting Minutes.

4. Enterprise Fire Company Expenditure List

Motion: Motion to approve the Enterprise Fire Company Expenditure List for the month of April 2021 in the amount of \$13,348.39.

5. Fee Schedule Updates

Motion: Motion to approve Resolution 2021-31 approving updates to the fee schedule for hookah lounge registrations, swim lessons/pool parties, and gazebo rentals/use fees for Miller Meadow.

6. Union Library Expenditure List

Motion: Motion to approve the Union Library Expenditure List for the month of May in the amount of \$9,758.65.

7. Faith In Blue Special Event Request

Motion: Motion to approve the Special Event Request for the Faith In Blue Event.

8. Eaton Park Yoga Event Request

Motion: Motion to approve the special event request for yoga classes in Eaton Park.

9. 2021 Paving Project

Motion: Motion to pave _____ as a part of the 2021 Road Paving Project.

10. Amendment to Parks Rules for Miller Meadow Gazebo

Motion: Motion to authorize the Solicitor to draft an amendment to the Parks Rules Ordinance to detail rules for the use of the Miller Meadow Gazebo and add a decoration policy for the Gazebo.

11. Solicitation Ordinance Update

Motion: Motion to authorize the Solicitor to draft an amendment to the Solicitation Ordinance.

12. Pool Ratification List

Motion: Motion to approve the updated 2021 Pool Ratification List.

13. Snack Stand RFP

Motion: Motion to approve the snack stand RFP for the year 2021.

14. Appointment of Deputy Code Official

Motion: Motion to approve Resolution 2021-30, appointing Kyle Dermer to the position of Deputy Code Official.

15. Borough Hall HVAC Project Fire Suppression Contract

Motion: Motion to award the base bid for the Borough Hall HVAC Project Fire Suppression Contract to Guy M. Cooper in the amount of \$339,000.

16. Borough Hall HVAC Project Mechanical Contract

Motion: Motion to award the base bid for the Borough Hall HVAC Project Mechanical Contract to Guy M. Cooper in the amount of \$1,310,000.

OLD BUSINESS AND UPDATES

NEW BUSINESS

PUBLIC COMMENT

(President Bollendorf)

ADJOURNMENT

The Borough of Hatboro Public Comment Policy

I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.

5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.