



**BOROUGH OF HATBORO COUNCIL**

**PUBLIC MEETING**

**MONDAY, SEPTEMBER 27, 2021**

**7:00 PM**

**COUNCIL MEETING AGENDA**

**1. CALL TO ORDER**

**2. PUBLIC COMMENT – (Voting Items Only)**

**3. MAYOR’S REPORT**

*(Mayor Schultz)*

**4. OFFICERS’ REPORTS**

- President’s Report
- Treasurer’s Report

*(President Bollendorf)*

*(Treasurer Rich)*

**5. SOLICITOR’S REPORT**

**6. ENGINEER’S REPORT**

**7. MANAGER’S REPORT**

**8. STAFF REPORTS**

- Police
- Tax Collections
- Public Works
- Deputy Superintendent Parks Report
- Downtown Development Update
- Fire Marshal
- Fire Company Report
- Union Library Report

*(Chief Gardner)*

*(Tax Collector Mount)*

*(Superintendent Frydlewicz)*

*(Deputy Superintendent Dermer)*

*(Manager Hegele & Cindy Bollendorf)*

*(Fire Marshal Hauser)*

*(Fire Company President Mount)*

*(Librarian Michael Celec)*

## ORDER OF BUSINESS & VOTING ITEMS

### 1. Acknowledge Receipt of Reports

**Motion:** Motion to acknowledge the receipt of UMHJSA Minutes, EAC Minutes, Tax Collections, Public Works, Fire Marshal, and Treasurer's Reports

### 2. Approval of Warrant List, Payment of Bills, Manual Checks and Transfers

**Motion:** Motion to approve Warrant List, Payment of Bills, Manual Checks, and Transfers for the month of September 2021.

### 3. August 16, 2021 Committee/Council Meeting Minutes

**Motion:** Motion to approve the August 16, 2021 Committee/Council Meeting Minutes.

### 4. September 13, 2021 Committee Meeting Minutes

**Motion:** Motion to approve the September 13, 2021 Committee Meeting Minutes.

### 5. Enterprise Fire Company Expenditure List

**Motion:** Motion to approve the Enterprise Fire Company Expenditure List for the month of August 2021 in the amount of \$8,811.05.

### 6. Enterprise Fire Company Capital Expenditure List

**Motion:** Motion to approve the Enterprise Fire Company Capital Expenditure List for the month of August 2021 in the amount of \$2,031.08.

### 7. Corinthian Trail Payment Request #1

**Motion:** Motion to approve Payment Request #1 to Marino Construction for the Corinthian Trail Project in the amount of \$133,814.90.

### 8. Union Library Expenditure List

**Motion:** Motion to approve the Union Library Expenditure List for the month of September 2021 in the amount of \$15,910.52.

### 9. Cressbrook Lighting & Electric Upgrade

**Motion:** Motion to approve the upgrade of electric service in the amount of \$12,500 by Powell's Electric and the upgrading of lighting at Cressbrook in the amount of \$5,500.

### 10. Hough and Associates Grant Management Services

**Motion:** Motion to contract with Hough and Associates for Recycling Performance Grant Management Services.

### 11. SARS Generator

**Motion:** Motion to approve the purchase of a generator for the Second Alarmers Building, and subsequent installation in the amount of \$12,000.

### 12. Borough Hall Records Disposal

**Motion:** Motion to approve Resolution 2021-41, authorizing the disposal of records in accordance with the Pennsylvania Municipal Records Manual.

### 13. Registering of [www.hatboro.gov](http://www.hatboro.gov) Address

**Motion:** Motion to approve the registering of [www.hatboro.gov](http://www.hatboro.gov) website domain.

## OLD BUSINESS AND UPDATES

## NEW BUSINESS

**1. Foreign Fire Relief Monies**

**Motion:** Motion to approve the payment of \$43,417.17 (check no. 42081) for the 2021 Volunteer Fire Relief Association Contribution to Enterprise Fire Company.

**2. Historic Commission Resignation (Pam Waldo)**

**Motion:** Motion to accept Pam Waldo's resignation from the Historical Commission.

**3. Zoning Hearing Board Alternate Resignation:**

**Motion:** Motion to accept the resignation of Dave Rich from the position of Zoning Hearing Board Alternate.

**4. Treasurer Resignation**

**Motion:** Motion to accept the resignation of Dave Rich from the position of Treasurer effective October 15, 2021.

**5. Board and Commission Vacancy Announcements:**

- a. Historic Commission
- b. Historian
- c. Zoning Hearing Board Member
- d. Zoning Hearing Board Alternate
- e. Treasurer

**6. PECO Green Region Grant**

**Motion:** Motion to Approve Resolution 2021-42, authorizing the submission of the PECO Green Region Grant Application for the Hatboro Memorial Park Streambank Project.

**PUBLIC COMMENT**

*(President Bollendorf)*

**ADJOURNMENT**

# The Borough of Hatboro Public Comment Policy

## I. BACKGROUND STATEMENT

The Pennsylvania Sunshine Act (65 Pa. C.S. 701, et seq) provides that the Board or Council of a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or for taxpayers of the political subdivision to comment on matters of concern, official action or deliberation which are or may be before the Board or Council prior to taking official action. (710.1).

To assure compliance with the Act, to inform members of the public who may wish to make comment, and to provide for predictable and orderly implementation of the public comment period, Hatboro Borough Council has adopted this Public Comment Policy.

## II. POLICY STATEMENT

1. Every regular and special meeting of Hatboro Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from Hatboro Borough residents and taxpayers as identified in the Act.
2. No member of the public shall make comment for more than three (3) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
3. A period of time may be set aside for receiving additional comments from those members of the public attending a meeting who are not Hatboro Borough residents or taxpayers toward or at the end of the meeting by motion passed by a majority of Council members present and voting. Any discretionary public comment at the end of the meeting shall be limited to three (3) minutes per individual on any relevant Borough of Hatboro topic.
4. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council. If a group of residents or taxpayers of the Borough wish to comment on an issue and/or topic, they are asked to select one individual to speak for the group.
5. The purpose of the Public Comment Period is to receive comment, not to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting.
6. Comment that makes personal attack on anyone shall not be allowed.
7. The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.