



BOROUGH OF HATBORO

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TO: BOROUGH COUNCIL & MAYOR SCHULTZ

FROM: Diane C. Hegele, Borough Manager

DATE: November 12th, 2025

RE: **PACKET INFORMATION**

As requested, due to a change in Borough meeting schedule, below is a synopsis of each agenda item and what is being discussed. This memo will be posted with the agenda and shared with the public for their review prior to the council meeting.

I am listing each committee, under each, the agenda item as well as an explanation. If there are any documents that are public record associated with the agenda item being discussed then that item will be included with this memo.

1. **Public Safety Committee**

a. **Enterprise Fire Company Expenditure List**

- The Borough is in receipt of the October Enterprise Fire Company expenditure list in the amount of \$11,012.59 for budgeted expenses in accordance with their approved 2025 budget.

2. **Finance & Grants Committee**

a. **Library Expenditure List**

- The Borough is in receipt of the October expenditure list in the amount of \$20,836.00 for budgeted expenses in accordance with their approved 2025 budget.

b. **Local Share Account (LSA) Grant Application**

- The Borough needs a new pool slide. This grant funding can be used for park and recreation equipment and other municipalities have successfully received grant funds for pool slides. This grant is 100% funded with no match. Staff has quotes for different size slides and will be using these quotes for the purpose of submitting the grant application should council authorize staff to apply.

c. **Event Fee Discussion**

- Borough staff has requested that Borough Council discuss the costs to the Borough taxpayers for various events and provide direction to staff on what charges are to be assessed for events in 2026. Staff would also like to notify event organizers in a timely manner.

d. **DVIT Stabilization Fund Credit Discussion**

- The Borough receives rate stabilization credits that Council can use to reduce premium contributions for insurance, workers compensation and health insurance. Council will review the amount available and authorize staff to include any credits used in the Budget as well as notify our carrier. This notification must be made before December 1st to the carrier and must be included in the budget for final approval.
- e. Preliminary Adoption of 2026 Operating Budget for the Borough**
- In accordance with the Borough Code Council will be approving preliminary adoption of the 2026 operating budget for the Borough at this meeting. The preliminary budget must be available for public inspection for a 10 day period before final adoption.
- f. 2026 Tax and revenue Anticipation Note Preparation Update**
- Borough staff continues to work with our financial consultant on the 2026 TRAN, staff will provide an update at the meeting on the process.

3. Community Outreach & Events Committee

a. Upcoming Events

- Understanding Medicare for Seniors: Join representatives from MyMedicareAdvisor on Wednesday, November 19th at 10 AM at the Pennypack Community Center for an educational seminar for Seniors. Attendees will learn the ins and outs of the Medicare program.
- Annual Holiday Parade: Join us on Sunday, November 23rd from 2-4 PM on York Road for the Annual Holiday Parade! Please be on the lookout for information on road closures and traffic restrictions ahead of the event.
- Small Business Saturday: Remember to Shop Small and Shop Local on Saturday, November 29th for Small Business Saturday! Get started on holiday shopping with specials, sales, and more from Hatboro Businesses.
- Getting Winter Ready for Seniors: Join representatives from the Montgomery County Department of Health and Human Services for a special seminar for seniors on winter weather. Attendees will learn how to maintain their homes for colder weather, dress appropriately for freezing temperatures, and more. This event will take place on Wednesday, December 3rd at 10 AM at the Pennypack Community Center.
- Union Library Tree Lighting: The annual Tree Lighting is taking place on Friday, December 5th at 5:30 PM at the Union Library of Hatboro. This event features festive caroling, a visit from Santa himself, and the special lighting of the tree to kick off the holiday season in Hatboro.
- Hatboro Winter Nights/First Friday/Children's Market: The Hatboro Chamber of Commerce is hosting Hatboro Winter Nights and a Children's Entrepreneur Market on Friday, December 5th from 5 PM to 8:30 PM. This event will feature winter activities and the Children's Market in the Dollar General Parking Lot.
- Chair Yoga for Seniors: Join us for Chair Yoga for Seniors on Wednesday, December 10th at 10 AM at the Pennypack Community Center.
- Senior Bingo: Join us for Senior Bingo on Wednesday, December 17th at 10 AM at the Pennypack Community Center.

b. Linked Souls Paranormal Event Requests

- Borough Council is in receipt of two event requests for the Linked Souls Paranormal Group for paranormal investigations at the Pennypack Community Center. There are no costs to the Borough for these events all proceeds benefit the Pennypack Community Center.

4. **Public Works Committee**

a. **Sale of Generator**

- The Borough is selling an old Kohler Generator on Municibid that is no longer needed by the Borough.

5. **Environmental Affairs & Parks Committee** – The Environmental Affairs & Park Committee does not have anything for their agenda this month.

6. **Administration Committee**

a. **Meeting Announcements**

- The committee will announce all public meetings for the month of December. These meeting dates and times can be found on the Borough website at www.myhatboro.org or savvy citizen. They have also been advertised in accordance with the Borough Code in a newspaper of general circulation.

b. **2026 Meeting Schedule & Event Request Reminder**

- Borough Council will be giving a reminder to Boards/Commissions and Event Organizers for the 2026 Meeting Schedule and Event Request submission deadlines.

c. **Land Development Update:**

- The committee will announce as they do monthly an update on all Land Development matters in the Borough.

d. **6 Home Road Project Closeout/Escrow Release**

- The Borough Engineer is recommending an escrow release for the 6 Home Road Project in accordance with improvements made to date at the property in association with the construction of a new home.

e. **Volunteer Announcements**

- The Borough is looking for volunteers to serve on Boards and Commissions, if interested, please reach out to Borough Manager Diane Hegele.

Included are draft minutes for the public review. The minutes are not considered final until Council votes to approve, then the final copy will be posted to the website. All staff reports given at the meeting will be included in the minutes and posted on the website with the final copy of the minutes.

As always if there are any questions about the agenda, items being discussed or draft copies of minutes, I encourage you to please reach out to my office and I can assist.