BOROUGH OF HATBORO

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Nicole Shay
Thomas Smith

TO: Hatboro Residents
FROM: Diane C. Hegele, Borough Manager
DATE: November 13, 2026
RE: November 16, 2026 Committee/Council Agenda

The following items are on the agenda for November for discussion and consideration. Next to each item is information on what will be discussed, and action needed.

Borough Council will be holding a moment of silence for longtime volunteer, Joanne Fairlie.

PUBLIC SAFETY

- The monthly expenditure list for the Enterprise Fire Company for October 2026 expenditures totaled **$6,453.83**. This item will need to be moved to the council meeting for approval. There is no other business for the Public Safety Committee for this month.

FINANCE/GRANTS:

- Union Library Expenditure List: The Union Library did not submit an expenditure list for the October 2026 meeting. As a result, they have submitted two expenditure lists this month. The September 2026 Expenditure List totals $22,166.00 and the October 2026 Expenditure List totals $21,147.00. This item will need to be moved to the council meeting for approval.

- Delaware Valley Insurance Trust Rate Stabilization Credits: The Borough's insurance carrier provides rate stabilization credits that the Borough may either carry forward to future policy years or apply, in whole or in part, to offset premiums for health, property and liability, and workers' compensation insurance coverage. Following Council's discussion and direction on the use of these credits, staff can incorporate the selected amount into the proposed budget, which is the next item on the agenda.

- Preliminary Adoption of 2027 Operating Budget: Borough Staff and the Finance Committee are presenting the preliminary 2027 Operating Budget, which includes all Borough funds. While this budget reflects the information currently available, additional adjustments will be necessary following Council's discussion regarding the projected deficit. Council will review the changes made since the budget workshop, recommendations regarding the proposed millage rate, and the anticipated next steps in the budget process.

- Local Share Account Grant Resolutions: Borough Staff are submitting two applications for LSA grants, the first is for new parking kiosks and the second is for Air Conditioning at the Pennypack Facility. The resolutions will memorialize the application and project(s) and are required as part of the grant submission. Staff is still working on finalizing exact budget figures for the grant requests. As a result, the monetary value on the grant applications will be filled in prior to final submission of the grants. These grants have no match requirement.

- Pennsylvania Historic Museum Commission Keystone Historic Preservation Grant: This grant just opened and staff will be working on an up to date proposal for the Borough Hall window project under this grant.

- 2-4 Home Road Final Financial Security Release: The engineer is recommending final security release for this project in the amount of $10,247.29.

- Hatboro Memorial Pool Slide Purchase Local Share Account Grant: The borough is in receipt of the Local Share Account grant contract as well as an updated quote from Lehigh Valley Pools for the Pool Slide Project. The updated quote for the project including prevailing wage is $123,560.00. Leigh Valley Pools is an approved co-stars vendor.

COMMUNITY OUTREACH & EVENTS

- Upcoming Events will be announced.

- New Business for the past month will be announced.

- Pennypack Committee Update: The Committee met on November 9th and discussed upcoming events through the end of the year and the holiday decorating contest. The Borough is looking for volunteers to join the committee.

PUBLIC WORKS COMMITTEE

- 2026 Road Paving – Change Order #2: The Borough is in receipt of change order #2 for the 2026 Road Paving Program in the amount of $36,946.49. This change order will reduce the total contract value from $189,035.29 to $152,088.80.

- 2026 Road Paving – First/Final Payment: The Borough is in receipt of payment request #1 (final payment) for the 2026 Road Paving Program. The engineer is recommending payment to Bray Brothers in the amount of $152,088.80. $141,745.70 of this funding will come from Liquid Fuels Funds. The remaining $10,342.80 for the ADA ramps will come from Borough General Funds because the ramps could not be designed in a way that was fully compliant with PennDOT specifications.

ENVIRONMENTAL AFFAIRS & PARKS

- Environmental Affairs Update: Councilman Myers will share an update on EAC, Bird Town, Shade Tree Commission and Parks happenings.

ADMINISTRATION COMMITTEE

- Meeting Announcements:
  - Parking Commission: Monday, November 30th at 7 PM at Borough Hall
  - EAC: Monday, December 7th at 7 PM at Borough Hall
  - Historic Commission: Tuesday, December 1st at 7 PM at the Pennypack Community Center
  - Bird Town: Wednesday, December 30th at 7 PM at Borough Hall
  - Shade Tree: Wednesday, December 16th at 7 PM at Borough Hall
  - Planning Commission: Tuesday, December 8th at 7 PM at Borough Hall
  - Zoning Hearing Board: Wednesday, December 9th at 7 PM at Borough Hall
  - Council: Monday, December 14th at 7 PM at Borough Hall

- West Moreland Avenue Bridge Update: The Borough received an email from the County on November 2nd indicating the bridge opening scheduled for this month was delayed due to some safety/construction issues. The contractor must return to finish. They anticipate the bridge opening Thanksgiving week, but the exact date is still not known.

- Dissolution of Friends of Cressbrook: The Friends of Cressbrook Board met and dissolved. They are asking Council to dissolve the organization and make the effective date 12/31/2026 for IRS taxing purposes.

- Millbrook/Cressbrook Lease Agreement Discussion: During the October 2026 Council Meeting, Council discussed multiple changes to the draft lease agreement. Solicitor Geiser made the changes as discussed by Council at the October meeting. Millbrook will not have a representative in attendance at the meeting. They were advised that once Council reviews this month, should Council be comfortable with the draft lease, it would be sent to Millbrook for their input and review and then back to Council once both parties agree for Council to vote to authorize.

- Junior Councilpersons Appointments: The Borough is in receipt of two applications for the Junior Council appointments. Both are Hatboro Horsham students; Ashton McCullough and Karen Zhinn-Quito, both reside in the Borough. Council has already adopted the resolution to participate in the Junior Council Program. Council will need to appoint these individuals to a one year term at the meeting.

- Shade Tree Appointment: Marianne Shaeffer has submitted her letter asking to be reappointed to finish her term.

- Environmental Advisory Council Resignation: Member Matthew MaGuire has not been in attendance at meetings. Staff reached out and he indicated he would need to resign as he cannot fulfill the commitments for the appointment.

- Boards and Commissions Vacancy Announcement: Staff have posted information on website, social media and Savvy looking for volunteers and have asked for letters of interest to be submitted to Manager Hegele by December 7, 2026

As always, any questions please reach out to Borough Hall at 215-443-9100 or email at dhegele@myhatboro.org.